

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
May 23, 2017 REGULAR BOARD MEETING**

Chair, Dave Moore called the meeting to order at 5:45 PM.

Roll Call showed a quorum present:

Dave Moore, Chair; Eva Berst, Vice Chair, Barrie Dickerson, Treasurer, Scott Quillen, Secretary

Not in attendance: Carol Ramirez, Member-at-Large (ill)

Also in attendance: Management– Randy Hrabina, Sarah Hrabina

Owners/Users/Public: Cindy Brannan

The Chair asked for a moment of silence for the customary Reflection Time

Agenda Item #3 Board Member Reports

Dave Moore reported the postings made to BCCWID website and Eva Berst reported the postings to the Black Canyon City Bulletin Board Facebook.

Agenda Item #4 Approval of Minutes: 04/25/17 Regular Board Meeting

Dave Moore indicated the minutes for the April meeting were provided in the board packets. Chair then asked if everyone had a chance to read and if there were any errors or corrections. With none noted, the Chair called for a motion to accept the minutes as written. Barrie Dickerson moved to accept the meeting minutes for April with Eva Berst seconding. Upon vote, the April 25th, 2017 minutes were approved unanimously.

Agenda Item #5 Treasurer's Financial Report for Approval as of 04/30/17

The Chair called upon Treasurer Barrie Dickerson to present the financial report for the period ending 04/30/2017.

Account	Beginning	Ending	Change
General Fund	\$26,965.66	\$37,014.84	+ 10,049.18
Security Deposits	\$44,475.00	\$44,475.00	\$0.00
Impact/Capital Fund	\$303,279.67	\$305,475.69	+ \$2,196.02
Arsenic Sinking Fund	\$97,864.57	\$97,893.14	+ \$28.57
Recap/Bank of the West	\$18,168.73	\$10,532.15	- 7636.58
Account Totals =	\$490,753.63	\$495,390.82	+ \$4,637.19

Cash Management	Deposits	\$36,550.24
GJ Adjustments:		
Monthly scanner fee		-\$45.00

Cash Management	Disbursements	-\$31,868.05
	Net Gain/(Loss)	+ \$4,637.19

Note: disbursements (above & beyond the ordinary expenditures) included: legal fees of \$5,000, \$3,767.50, and capital expense to Ditch Witch AZ \$3,350.83.

April billing totaled \$37,782.86. Water consumption for the month was reported at 4,679,000 gallons compared to 2,594,000 gallons the previous month and the April 2016 comparison of 3,891,000 gallons. Total gallons billed for the fiscal year-to-date was 42,755,000 gallons (10 months); down in comparison to previous fiscal year-to-date of 46,477,000 gallons. The financials include Quick Books invoices #2223 to #2236 and In-Hance Audits #14,007 through #14,065 with the accounts receivable in both In-Hance and Quick Books balancing at \$22,913.93

Two impact fees were collected in the month of April a/c#3085; Audit#14,017 and a/c#818; Audit#14,020 for a total of \$5,000.

Dave Moore inquired about gallons of water used between April and March and why they were so far apart. It was asked if it related to the number of days in the previous billing cycle. Management clarified that this was due to the amount of days in the billing cycle. Dave Moore notes that the district is down roughly 10% due to water billing. Chair then asks for a motion to accept the treasurer’s report for April 30, 2017. Eva Berst moved to accept the financial report as read. Scott Quillen seconded the motion. Upon voting the motion passed unanimously.

Agenda Item #6 Operations Report and Approval as of 05/22/2017

Randy Hrabina presented the Operations Report, giving a recap of the month’s activities with 15 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 12 blue stakes marked for the period; 41 pink slips. Test results from Test America for monthly Bac-t’s (E-Coli & Coliform) for the month were negative.

WELL STATS: Well levels continue to remain unchanged and in the “normal” range

Water Levels:	April 2017	May 2017
Big John #1	21' Draw to 24'	21' Draw to 24'
Big John #2	21' Draw to 25'	21' Draw to 25'
GOA #1	22' Draw to 24'	22' Draw to 24'
GOA # 2	22' Draw to 24'	22' Draw to 24'
Oasis # 1	23' Draw to 25'	23' Draw to 25'
Oasis # 2	23' Draw to 27'	23' Draw to 27'

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be for the month of April 2017. The board discussed arsenic levels with management and any anticipation of work related to it. Barrie Dickerson moved to accept the Operations Report as presented. Scott Quillen seconded the motion and upon vote the Operations Report as of 5/22/2017 was approved.

Agenda Item #7 Consumer Confidence Report

Dave Moore discusses the annual consumer confidence report. The district is required by ADEQ to compile a report. Management supplies the data for the report. Included with the report is an informative letter to the users. Management will supply the report and informative letter and is required to be mailed out on or before June 30th. Management informs the board that the informative letter is optional, but they are including one. There is discussion of the data related to the report and if it is compiled. Management discussed what information was to be included in the report and the process for compiling it. Management and board discussed water testing locations for ADEQ and what the process entails. Chair adds that a paragraph of information is being included in the report to address the ongoing lawsuit that the district is involved in. Chair calls for a motion regarding approval of the consumer confidence report letter. Barrie Dickerson moves to accept the motion with Eva Berst seconding. The vote unanimously approves it.

Agenda Item #8 Update on Ansel v. BCCWID Yavapai Co Superior Court #P1300CV2016-00448

Chair states it would not be appropriate for a lengthy discussion to be had regarding the lawsuit. The last month we’re waiting on the judge to approve the proposed remediation plan. The judge asked for an electronic copy in word format of the remediation plan. A copy was provided to the judge.

Agenda Item #9 Remediation Plan/Advertise for Bids

Chair explains the details of the remediation plan. Board members inquire about the remediation plan specifics related to plants and locations. Chair explains the situation involving the initial repair work to the pipeline as it related to plants. Chair discusses the bidding process and the board’s actions in regards to the judge’s order and bidding process. Chair explains that the bond was accepted for the remediation plan budget on the day of the meeting and how this relates to the ongoing situation. Barrie Dickerson makes a motion to put out bid proposals for the remediation plan. Dave Moore seconds the motion. The board votes and the motion is approved unanimously.

Agenda Item #10 Call to the Public

There were no comments from the members of the public in attendance.

**With no other business to come before the Board, the Chair adjourned the meeting at 6:20 P.M.
Chair Dave Moore noted the next Regular Board Meeting will be on July 25, 2017.**

Certification:

I, Sarah J. Hrabina, certify that the Agenda for the May 23, 2017 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on May 19, 2017, on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

ATTESTED:

I, Scott Quillen, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed by myself, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Scott Quillen
Scott Quillen, Secretary

Transcription of minutes completed on 07/10/2017. A full recording is available: 35:01 minutes.