

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
February 23, 2016 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 5:47 PM. Roll call showed a quorum.

Chair: Robert Marley
Vice Chair: Barrie Dickerson
Secretary: Lavon Van Dusen

Treasurer: David Moore
Member-at-Large: Susan Marley

Also in attendance: Management– Sarah Hrabina
Owners/Users: Eva Wells, Greg Watts, Tony Chavez, Ed Konieczny, Cary Ansel

Agenda Item # 3 Board Member Reports

The Chair discussed two letters, one from Management, and one from the Chair, that were sent to owner/user Greg Watts in response to questions he had posed at the last meeting. After listening to the recording from that meeting, management answered what they understood to be his questions. On the day they sent him their letter, one was received from Mr. Watts, listing his questions. The Chair believed the questions were ones that had been discussed in detail in previous meetings and responded to each with references to the District Website. All Board members were given the letters and offered the opportunity to suggest additional evaluation by the full Board at a future meeting. The sense of the Board was that was unnecessary. No further action by the Board was necessary.

Agenda Item # 4 Approval of Minutes: 1/26/16 Regular Meeting

The minutes from the 1/26/16 regular Board meeting were provided to the Board. With a minor correction, Sue Marley moved to accept the minutes, Dave Moore seconded and, upon vote the minutes for the 1/26/16 Regular Board meeting were accepted unanimously.

Agenda Item # 5 Treasurer's Financial Reports for Approval as of 1/31/2016

Dave Moore presented the financial report for the period ending 1/31/2016, with beginning, ending and change balances for each account reported.

Account	Beginning	Ending	Change
General Fund	\$53,403.01	\$61,468.97	\$8,065.96
Security Deposits	\$44,625.00	\$44,625.00	\$0.00
Impact/Capital Fund	\$189,354.75	\$196,221.41	\$6,866.66
Arsenic Sinking Fund	\$47,478.91	\$50,018.08	\$2,539.17
Recap/Bank of the West	\$15,454.93	\$9,070.28	(\$6,384.65)
Account Totals =	\$350,316.60	\$361,403.74	\$11,087.14

Cash Management:	Deposits	\$30,522.55
Less: General Journal cash account entries: monthly scanner fee		\$45.00
	Disbursements	\$19,390.41
	Net Gain/(Loss)	\$11,087.14

January billing with 836 active accounts totaled \$32,883.69. Water consumption for the month of January was reported at 3,507,000 gallons compared to 3,736,000 gallons the previous month and the January 2015 comparison of 3,548,000 gallons. Total gallons billed for the fiscal year-to-date was 34,508,000 gallons (7 months) compared to last year's total gallons billed for fiscal year-to-date of 32,332,000 gallons. The financials include Quick Books invoices #2065 to #2072 and In-Hance Audits #13,261 through #13,301 with the accounts receivable in both In-Hance and Quick Books balancing at \$22,538.64.

No new Impact Fees were collected in January.

The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Dave Moore, for final board approval. Barrie Dickerson made a motion to accept the financial report. The motion was seconded by Lavon Van Dusen and, upon vote the financial report for January was unanimously approved.

Agenda Item # 6 Operations Report and Approval as of 2/22/2016

Sarah Hrabina presented the Operations Report, giving a recap of the month's activities with 20 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 8 blue stakes marked for the period. There were 39 pink slips mailed out for February. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for the month were negative.

WELL STATS: Well levels have improved since last month and are back in the "normal" range

<u>Water levels:</u>	<u>Jan 2016</u>	<u>Feb 2016</u>
Big John #1	23' Draw to 24'	21' Draw to 24'
Big John #2	23' Draw to 24'	21' Draw to 25'
GOA #1	23' Draw to 25'	22' Draw to 24'
GOA # 2	23' Draw to 25'	22' Draw to 24'
Oasis # 1	25' Draw to 28'	23' Draw to 25'
Oasis # 2	25' Draw to 28'	23' Draw to 27'

A user who was considering a meter evaluation because of high billings, declined to proceed after fixing some leaks on the property and seeing billings return to normal levels.

The tank cleaning was completed with a billing of \$4,275.00 (As discussed at the January Board meeting, the school tank road was deemed to be too steep for the truck and trailer to use safely and there was an additional charge for the 4 hours to carry all the equipment and gear up and back down the access road). With proper maintenance the three tanks are expected to last 50 years or more. The Indian Hills tank is showing some interior coating blistering and will be the first to need a future internal epoxy coating.

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of January 2016.

Barrie Dickerson made a motion to accept the Operations Report as presented. Sue Marley seconded the motion and upon vote the Operations report was unanimously approved.

Agenda Item # 7 Review of Recent Postings to BCC Bulletin Board Facebook

Board Member, Dave Moore, discussed the use of the BCC Bulletin Board Facebook site over the past month. Postings for the month included: Tank cleaning photos, Unofficial Summary of the January meeting, Superintendent Thurman's letter concerning the generator elevation, the February meeting agenda, and a meeting day reminder. Dave believes the District can continue posting at this level and is considering some "Did You Know" items from the District website as teasers for the upcoming month. No Board action was required on this agenda item.

Agenda Item # 8 2016/2017 Budget Committee (Formation, Meeting dates)

Formation of the 2016-2017 Budget Committee was discussed. The committee will be comprised of the Treasurer and Chair, Management, and as many members of the public as Dave can find to serve. Both Eva Wells and Tony Chavez agreed to represent the public interest. A Management availability issue resulted in the first meeting being held on Saturday, 2/27/16. Management is prepared to present the material usually discussed at the first meeting. A second meeting was set for later in March and possibly a third for early April so the Committee recommendation could then be presented to the Board at the April Meeting. No Board action was required at this time.

Agenda Item # 9 Call to the Public

Greg Watts again spoke of his concerns regarding 100-year flooding of the well sites and suggested walls around sites with a roof to keep the rain off. He was not requesting this be added to a future agenda and he did not expect the District Board and Management would be receptive to following his recommendation.

Cary Ansel presented a two page letter to each Board member regarding the District's prescriptive easement on property he owns in the Kings Ranch area. He wishes his document be seen as a request to be placed on the March agenda. The Chair assured him that would happen as his submission appeared to be additional owner

concerns about what the District believes was reasonable maintenance done to keep the Kings Ranch water line functional.

Eva Wells first thanked the Board for adding the FAQ section to the District web site. She then suggested the Board could not really determine readership of Facebook material by "Likes". She believes what is now being posted is appropriate and valuable. She thought the effort should continue.

With no other business to come before the Board, the Chair adjourned the meeting at 6:35 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the February 23, 2016 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, February 19, 2016 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Lavon Van Dusen, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed by myself, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Lavon Van Dusen

Lavon Van Dusen

Transcription of minutes completed on 3/4/2016. A full recording is available – 47:15 minutes.