

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
October 16, 2014 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 6:26 PM (it was necessary to begin a few minutes early due to extreme time constraints as there was another group needing the meeting facility and the Board meeting had to be completed by 6:45).

Roll call showed a quorum.

Chair: Robert Marley

Treasurer: Barrie Dickerson

Vice Chair: Will Stice

Member-at-Large: Susan Marley

Secretary: Lavon Van Dusen not in attendance

Also in attendance: Management–Randy and Sarah Hrabina

Reflection time was omitted because of time constraints.

Agenda Item # 3 Board Member Reports

None

Agenda Item # 4 Approval of Minutes: 09/18/14 Regular Board Meeting

The minutes from the 09/18/14 regular board meeting were provided to the Board. With no corrections or additions, Barrie Dickerson moved to accept the minutes. The motion was seconded by Will Stice and, upon vote the minutes for the 09/18/14 Regular Board meeting were accepted unanimously.

Agenda Item # 5 Treasurer's Financial Report for Approval as of 9/30/2014

Financial report for the period ending 09/30/14 with beginning, ending and change balances for each account reported.

Account	Beginning	Ending	Change
General Fund	\$74,306.17	\$212,896.87	\$138,590.70
Security Deposits	\$43,665.00	\$43,665.00	\$0.00
Impact/Capital Fund	\$239,617.40	\$106,307.89	(\$133,309.51)
Arsenic Sinking Fund	\$79,345.37	\$2,346.18	(\$76,999.19)
Recap/Bank of the West	\$3,655.81	\$13,908.05	\$10,252.24
Account Totals =	\$440,589.75	\$379,123.99	(\$61,465.76)

Cash Management:	Deposits	\$46,256.47
	Disbursements	\$107,722.23
	Net Gain/(Loss)	(\$61,465.76)

Sept billing totaled \$36,404.28. Water consumption for the month of September was reported at 4,383,000 gallons compared to 5,928,000 gallons the previous month and the September 2013 comparison of 4,004,000 gallons. Total gallons billed for the fiscal year-to-date was 16,219,000 gallons (3 months). The financials include Quick Books invoices #1878 to #1884 and In-Hance Audits #12,402 through #12,445 with the accounts receivable in both In-Hance and Quick Books balancing at \$27,021.73.

No new Impact Fees were collected in September.

The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final board approval. Per Board protocol, the financial report for the period ending 09/30/14 was provided to all Board members prior to the meeting. Due to meeting time constraints, the financial report was not read by the treasurer during the meeting. With all Board members having reviewed the report, and with no corrections or revisions needed, Will Stice made a motion to accept the financial report as written. The motion was seconded by Sue Marley and, upon vote the financial report for September was unanimously approved.

Agenda Item # 6 Operation's Report and Approval as of 10/13/2014

Randy Hrabina presented the Operation's Report, giving a recap of the month's activities with 21 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 16 blue stakes marked for the period. Oct. pink slips have not yet been mailed out. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for Oct. were negative.

WELL STATS: No change

<u>Water levels:</u>	<u>LAST REPORT</u>	<u>THIS MONTH</u>
Big John #1	23' Draw to 25'	23' Draw to 25'
Big John #2	23' Draw to 27'	23' Draw to 27'
GOA #1	23' Draw to 25'	23' Draw to 25'
GOA # 2	23' Draw to 24'	23' Draw to 24'
Oasis # 1	23' Draw to 25'	23' Draw to 25'
Oasis # 2	23' Draw to 27'	23' Draw to 27'

The arsenic media replacement is completed at the GOA well site. The media for the Big John well site is here and will be installed in December.

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of September 2014.

Barrie Dickerson made a motion to accept the Operations Report as presented. Sue Marley seconded the motion and upon vote the operations report was unanimously approved.

Agenda Item # 7 Bertha Street Capital Improvement Project

Management reported on the progress of the Bertha Street Project. It has been a challenge because of the unknown lines running at odd angles connected to the existing mains. Many are under pressure but don't seem to go anywhere or are bypassing a meter. Some property owners may find that unmetered water they were receiving is no longer being supplied. A gas line was also hit during the excavation. The project is expected to run a week longer than originally expected and management believes it is not the contractor's fault. The Board was asked to consider relieving the contractor of late penalties for the expected one week delay. Sue Marley made a motion that the contractor not be charged late fees as he was not responsible for the project not being completed on time. The motion was seconded by Will Stice, and upon vote, the measure passed unanimously.

Agenda Item # 8 Future Board Meetings: Possible change in Location/Time

Due to a decision by the leadership of the Community Association, the Albins Center is no longer available for the Water Board meeting on the 3rd Thursday of the month. The Chair reviewed with Vicky Cothorn other available evenings during the month of November and found that, due to heavy usage of the facility, only the last Wednesday of the month was available. Therefore the November Board meeting is set for Wed., Nov. 26 at 6:30. Future meeting time/day options were then discussed. Each Board member was queried as to whether he or she could meet on third Thursdays at 5:00 PM and everyone felt that was a viable option. However, the Board recognizes the earlier time might be a problem for the working public who may want to attend. Another alternative may be for the Chair to inquire into the availability of the small room on the right side of the building as you enter (the full Albins hall is not needed for Water District meetings). There also may be another day of the month available that would be more desirable than the last week of the month. These three alternatives will be discussed with Vicky Cothorn. No Board action was required at this time.

Agenda Item # 9 Call to the Public

None

With no other business to come before the Board, the Chair adjourned the meeting at 6:45 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the Oct. 16, 2014 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Tuesday, Oct. 14, 2014 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

ATTESTED:

I, Lavon Van Dusen, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed by myself, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Lavon Van Dusen
Lavon Van Dusen

Transcription of minutes completed on 11/20/14
A full recording is available – 20.02 minutes.