

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
JANUARY 16, 2014 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 6:40 PM (start of meeting was delayed while waiting for one board member to arrive) and welcomed the public.

Roll call showed a quorum.

Chair: Robert Marley

Treasurer: Barrie Dickerson

Member-at-large: Will Stice

Vice Chair: Lavon Van Dusen

Secretary: K. Wolf not in attendance

Also in attendance: Management – Randy and Sarah Hrabina

Public: Susan Marley, Ed Konieczny and Tony Chavez

Reflection time was observed by the Board and Public.

Agenda Item # 3 Board Member Reports

None

Agenda Item # 4 Approval of Minutes: 12/19/13 Regular Board Meeting

The minutes from the 12/19/13 regular board meeting were provided to the Board. With no corrections or additions, Barrie Dickerson moved to accept the minutes. The motion was seconded by Lavon Van Dusen and upon vote was unanimously approved.

Agenda Item # 5 Treasurer's Financial Report and Approval as of 12/31/13

Barrie Dickerson presented the financial report for the period ending 12/31/13, with beginning, ending and change balances for each account reported.

Account	Beginning	Ending	Change
General Fund	\$49,606.53	\$51,293.18	\$1,686.65
Security Deposits	\$42,925.00	\$42,925.00	0.00
Impact/Capital Fund	\$151,636.12	\$161,167.91	\$9,531.79
Arsenic Sinking Fund	\$55,158.61	\$57,196.65	\$2,038.04
Recap/Bank of the West	\$6,276.64	\$9,281.81	\$3,005.17
Account Totals =	\$305,602.90	\$321,864.55	\$16,261.65
Cash Management:	Deposits	\$38,935.26	
	Disbursements	\$22,673.61	
	Net Gain/(Loss)	\$16,261.65	

December billing with 832 active accounts totaled \$29,569.96. Water consumption for the month of December was reported at 3,604,000 gallons compared to 4,017,000 gallons the previous month and the December 2012 comparison of 4,464,000 gallons. Total gallons billed for the fiscal year-to-date was 29,864,000 gallons (6) months. The financials include Quick Books invoices #1773 to #1781 and In-Hance Audits #11,905 through #11,947 with the accounts receivable in both In-Hance and Quick Books balancing at \$41,156.04.

One new residential Impact Fee was recorded and collected in December 2013.

The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, B. Dickerson, for final board approval. Will Stice moved to accept the report with Lavon Van Dusen seconding the motion. Upon vote the financial report for December was unanimously approved.

Agenda Item # 6 Operations Report and Approval as of 01/15/2014

R Hrabina presented the Operations Report, giving a recap of the past months activities with 25 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 9 blue stakes marked for the period and 48 pink slips were mailed out. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for December were negative.

Letters sent out last month for the annual required backflow inspections were generally successful with all but 4 customers complying. Second and final letters have been issued to those 4 customers with compliance required by 2/15/14.

WELL STATS: No change since last report

<u>Water levels:</u>	<u>LAST REPORT</u>	<u>THIS MONTH</u>
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 26'	20' Draw to 26'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA # 2	20' Draw to 21'	20' Draw to 21'
Oasis # 1	22' Draw to 25'	22' Draw to 25'
Oasis # 2	22' Draw to 29'	22' Draw to 29'

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of December, 2013.

Barrie Dickerson made a motion to accept the Operations Report as presented. Will Stice seconded the motion and upon vote the operations report was unanimously approved.

Agenda Item # 7 Board Reorganization

The annual Board reorganization resulted in Bob Marley continuing as the Chair, Will Stice moving to Vice-Chair, Lavon Van Dusen moving to Secretary, and Barry Dickerson continuing as Treasurer. The At-Large position would then be open. Barrie Dickerson moved to accept the reorganization and Lavon Van Dusen seconded. Upon vote the motion was unanimously approved.

Agenda Item # 9 Resignation of K. Wolf, public posting of board vacancy

The Board accepted the resignation of K.Wolf, who had been serving as the Secretary. Will Stice made a motion to accept Wolf's letter of resignation. The motion was seconded by Lavon Van Dusen and upon vote the measure was unanimously approved.

With the above mentioned reorganization, the position of Member-at-Large has become vacant. Management requested authorization to post the opening on the Post Office bulletin board. Lavon Van Dusen made a motion to allow Management to post the notice. The motion was seconded by Will Stice and, upon vote, the motion was unanimously approved. A notice will also be placed on the Website.

Agenda Item # 10 Chase Bank account; authorized signers

The master account will be opened at Chase Bank with three officers allowed to sign transfer of funds checks (Treasurer, Secretary, and Chair). Two signatures will be required on these transfer checks. The three signers agreed to meet with Management at Chase Bank on Wednesday, January 22, 2014 at 3:30 PM to sign the signature cards. The new account will allow Management to bank in more convenient Anthem now that Bank of the West has departed from Black Canyon City. Bob Marley made a motion to allow 3 signers on the account (chair, treasurer, and secretary) and to require 2 signatures on each transfer check. Will Stice seconded and, upon vote, the motion was unanimously approved.

Agenda Item # 8 Letter to ADEQ review regarding Heritage Park pumping

The Board decided to table the letter to ADEQ about excessive pumping and discharge at Heritage Park. Because of the holidays it had been hastily put together and Management wanted a month to review it further.

Agenda Item # 11 Executive Session: Review of Future District needs

Under A.R.S. §38-431.05 the Board and Management engaged in an Executive Session regarding future District needs.

Agenda Item # 12 Call to the Public

During public call, one attendee commented regarding the Heritage Park pond. He stated he has talked to County Supervisor Thurman and the Supervisor assured him that the Heritage Park wells are private and there is no law to prevent private wells pumping as much water as the Community Association desires.

With no other business to come before the Board, the Chair adjourned the meeting at 7:35 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the January 16, 2014 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Tuesday January, 14 2014 on or before 4:30 PM.

Sarah J. Hrabina _____

Sarah J. Hrabina

ATTESTED:

I, Lavon Van Dusen, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed by myself, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Lavon Van Dusen _____

Lavon Van Dusen

Transcription of minutes completed on 01/20/14

A full recording is available – 34.13 minutes.