

**MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
NOVEMBER 21, 2013 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 6:30 PM and welcomed the public.  
Roll call showed a quorum.

Chair: Robert Marley

Treasurer: Barrie Dickerson

Member-at-large: Will Stice

Vice Chair: Lavon Van Dusen

Secretary: K. Wolf not in attendance

Also in attendance: Management – Randy and Sarah Hrabina  
Public: none

Reflection time was observed by the Board and Public.

**Agenda Item # 3      Board Member Reports**

There were no board member reports.

**Agenda Item # 4      Approval of Minutes: 10/17/13 Regular Board Meeting**

The minutes from the 10/17/13 regular board meeting were provided to the Board with W Stice correcting the minutes to show he was in attendance and K Wolf was absent. B. Dickerson moved to accept the minutes as corrected. The motion was seconded by Will Stice and upon vote was unanimously approved.

**Agenda Item # 5      Treasurer's Financial Report and Approval as of 10/31/13**

B. Dickerson presented the financial report for the period ending 10/31/13, with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$93,921.16	\$50,729.06
Security Deposits	\$42,925.00	\$42,925.00
Impact/Capital Fund	\$142,582.37	\$143,250.34
Arsenic Sinking Fund	\$51,136.19	\$53,145.77
Recap/Bank of the West	\$10,583.46	\$10,738.52

October billing with 831 active accounts totaled \$37,149.82. Water consumption for the month of October was reported at 5,311,000 gallons compared to 4,004,000 gallons the previous month and the October 2012 comparison of 5,340,000 gallons. Total gallons billed for the fiscal year-to-date was 22,243,000 gallons (4) months. The two (2) Monthly Cash Management reports for October show total receipts deposited of \$35,319.47 and total disbursements for the month of \$50,576.96. The financials include Quick Books invoices #1749 to #1761 and In-Hance Audits #11,811 through #11,863 with the accounts receivable in both In-Hance and Quick Books balancing at \$43,767.71.

No new Impact Fees were recorded in October 2013. The data was respectively submitted by Management, Sarah Hrabina, and reviewed by Treasurer, B. Dickerson, for final board approval. B. Marley suggested there might be a potential error in the financial report. The net of income and expenses for the month did not seem to agree with the large change in the District's accounts. The Chair moved to accept the financial reports with the proviso that Management and Treasurer review the seeming inconsistency. Vice-Chair seconded the motion and upon vote the financial report for October was unanimously approved, subject to the provision noted above.

**Agenda Item # 6      Operation's Report and Approval as of 10/15/2013**

R. Hrabina, Management, presented a recap of the past months activities with 27 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 6 blue stakes marked for the period and 40 pink slips have been mailed out. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for October were negative.

Management reported well stats are holding at normal levels.

**WELL STATS as of 11/20/13, same as last report**

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 26'	20' Draw to 26'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 21'	20' Draw to 21'
Oasis # 1	22' Draw to 25'	22' Draw to 25'
Oasis # 2	22' Draw to 29'	22' Draw to 29'

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of October, 2013.

Operator, Randy Hrabina, commented on a "Courtesy Inspection" of the well sites done by Yavapai County Chief Building Inspector, Pat Rains. The District finds itself in the unusual position of having County Representatives at very high levels talking about building permits for the existing well sites, including the improvements made 7 years ago for the arsenic treatment installation. The District's position has always been, and remains, that as a government body it is exempt from Yavapai County Zoning and Building Codes. The Yavapai County Director agrees the District is exempt from the Code but believes a permit was still required under the Arizona fire laws (not County Zoning and Building Codes). Rather than possibly have to litigate this disagreement at some time in the future, the Chair suggested the Director determine what the situation actually was at the well sites, perhaps there was no problem or any problems might be minor. A "Courtesy Inspection" was arranged as a possible first-step solution. Management believes this is a witch hunt resulting from the District bringing pressure to bear on Supervisor Thurman to resolve site flooding issues caused by a new County ditch near the Big John Well site and also getting him involved in finding out what is going on at the Heritage Park pond. The Chair suggested political retaliation when asked by Ms Rains what was causing this late review of building permits. If true, locals might ask who is looking out for the interests of Black Canyon City, other than the District representatives. Certainly it would seem that our County Supervisor and Mr. Cothern, as the head of the Community Association, should be concerned with all issues that could affect the town's water quality or availability.

The Vice-Chair made a motion to accept the Operations Report as presented. W Stice seconded the motion and upon vote the operations report was unanimously approved.

**Agenda Item # 7      Follow Up Bank of the West Closing**

Sarah Hrabina presented the results of her review of Wells Fargo, Mid-First Bank, and Chase Bank (Anthem banks) as possible replacements for the closing Bank of the West. She approached both Mid-First and Wells Fargo banks and found them to be fairly uninterested in addressing the District's banking needs. Chase Bank representatives actually came to Black Canyon City and sought out the District's business. Sarah has followed up with them and recommended the District use Chase, as does the County. The Treasurer motioned to approve going with Chase Bank, the Vice-Chair seconded, and the Board unanimously approved.

**Agenda Item # 8      Customer Request for Waiver of Billing (a/c#434)**

The customer approached both office management and the Chair for relief on a high bill that was supposedly caused by leakage on their property. The customer did not want to make installments or pay the bill in full, just pay what she thought was "reasonable", less than half (\$50.00). She was also unable to attend the meeting because of other pressing commitments. After reviewing her email communications with the Chair and her past billings, the Board voted unanimously to not create a precedent and denied the request, enforcing billing as required by the current "Ordinance" and "Policies and Procedures". The Treasurer moved to deny the customer's request, seconded by the W Stice and unanimously approved.

**Agenda Item # 9      Call to the Public**

None.

**With no other business to come before the Board, the Chair adjourned the meeting at 7:10 P.M.**

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the November 21, 2013 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Monday November 18, 2013 on or before 4:30 PM.

*Sarah J.Hrabina*  
Sarah J. Hrabina

**ATTESTED:**

I, R. Marley, Chair for the Black Canyon City Water Improvement District certify that the minutes, as transcribed by myself, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

*Robert R. Marley*  
Robert R. Marley

Transcription of minutes completed on 11/22/13  
A full recording is available - 40.27 minutes.