

**MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
OCTOBER 17, 2013 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 6:35 PM and welcomed the public.

Roll call showed a quorum.

Chair: Robert Marley

Secretary: K. Wolf

Member-at-large: Will Stice not in attendance

Treasurer: Barrie Dickerson

Vice Chair: Lavon Van Dusen not in attendance

Also in attendance: Management – Randy and Sarah Hrabina

Public: none

Auditor: Alyx Cohen

Reflection time was observed by the Board and Public.

**Agenda Item # 3      Board Member Reports**

There were no board member reports.

**Agenda Item # 4      Approval of Minutes: 9/19/13 Regular Board Meeting**

The minutes from the 09/19/13 regular board meeting were provided to the Board and B. Dickerson moved to accept the minutes as written. The motion was seconded by K. Wolf and upon vote was unanimously approved.

**Agenda Item # 5      Treasurer's Financial Report and Approval as of 09/30/2013**

B. Dickerson presented the financial report for the period ending 09/30/13, with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$102,411.47	\$93,921.16
Security Deposits	\$42,925.00	\$42,925.00
Impact/Capital Fund	\$132,937.51	\$142,582.37
Arsenic Sinking Fund	\$49,128.68	\$51,136.19
Recap/Bank of the West	\$48,762.85	\$10,583.46

September billing with 831 active accounts totaled \$30,827.72. Water consumption for the month of September was reported at 4,004,000 gallons compared to 6,433,000 gallons the previous month and the September 2012 comparison of 5,191,000 gallons. Total gallons billed for the fiscal year-to-date was 16,932,000 gallons (3) months. The two (2) Monthly Cash Management reports for September show total receipts deposited of \$43,870.89 and total disbursements for the month of \$55,501.51. The financials include Quick Books invoices # 1729 to # 1749 and In-Hance Audits #11,752 through #11,810 with the accounts receivable in both In-Hance and Quick Books balancing at \$40,397.79.

No new Impact Fees were recorded in September 2013. The data was respectively submitted by Management, Sarah Hrabina, and reviewed by Treasurer, B. Dickerson, for final board approval. B. Marley moved to accept the financial reports as presented. K. Wolf seconded the motion and upon vote the financial report for September was unanimously approved.

**Agenda Item # 6      Operation's Report and Approval as of 10/15/2013**

R. Hrabina, Management, presented a recap of the past months activities with 35 work orders completed including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 11 blue stakes marked for the period and 39 pink slips have been mailed out. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for October were negative.

Quarterly Arsenic:	10/1 (4 <sup>th</sup> qtr)	previous 8/6 (3 <sup>rd</sup> qtr comparison)
GOA	0.0077	0.0071
Big John	0.0054	0.0039
Oasis	0.0030	0.0037

Management estimates GOA arsenic media replacement will be needed approximately March 2014.

Management reported well stats are holding at normal levels.

WELL STATS as of 10/16/13, same as last report

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 26'	20' Draw to 26'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA # 2	20' Draw to 21'	20' Draw to 21'
Oasis # 1	22' Draw to 25'	22' Draw to 25'
Oasis # 2	22' Draw to 29'	22' Draw to 29'

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of September, 2013. B. Dickerson made a motion to accept the Operations Report as presented. K. Wolf seconded the motion and upon vote the operations report was unanimously approved.

#### **Agenda Item # 8      2012-2013 Audit Presentation with CPA Alyx Cohen.**

The District's Auditor, Alyx Cohen presented a draft version of the 2012-2013 Audit for the Board to review. During the presentation of financial information she suggested our distribution system is old and may require increasing repairs in the coming years. The money to fund those repairs has declined substantially and may be a problem unless additional rate increases for Capital Improvements occur (actually a \$150,000.00 re-pipe project on Bertha Street is already on hold because of insufficient Capital Improvement money). Declining water use due to customer conservation is also a financial risk as this promotes declining income. The highlight of her presentation was her determination of District fiscal stability, promoted by top tier Management and an involved Board. K. Wolf made a motion and B. Marley seconded to accept the Audit Finalization as presented. The Board unanimously voted to have the Auditor complete the 2012-2013 Audit. It will be posted to the website then.

#### **Agenda Item # 7      October 22<sup>nd</sup> Meeting with Tom Thurman (rising nitrate levels)**

Tom Thurman and County staff members will again meet with Board and Management representatives regarding the rising nitrate levels at our primary well site. A discussion of the possible Heritage Park pond contribution is expected and the Chair has suggested Mr. Robert Cothorn be included since he is President of the Community Association and should be most knowledgeable about what the Fish and Game expectations for the pond fish stocking levels are and how much pumping is going on. The Chair has continued to monitor the electrical usage at Heritage Park and it appears pumping is continuing at high levels even though the pond is now almost invisible due to bulrush growth that surrounds it. Apparently the pond is not being kept at the design fill level and may not even be possible to fill. The Community Association continues to be non-responsive regarding the potential nitrate contamination problem and the District is still hoping Supervisor Thurman will bring the parties to the table to seek a resolution. Barrie Dickerson, Bob Marley, and Randy Hrabina will represent the District at this meeting.

#### **Agenda Item # 9      Freeway Boring Project Report**

After two failed attempts to bore under the freeway, the third attempt was successful at a site 80 foot removed from the original drilling location. This project was fraught with difficulties for the contractors, but is now complete as of 10/15/2013. The last payment of 10% will be made in 30 days as required by the contract.

**Agenda Item # 10      Impact of Bank of the West Closing**

The District is going to have to find a new bank. Management has been notified that Bank of the West is closing as of January 10, 2014. This is going to create a hardship for the office at certain times of the month because deposits, and something as simple as getting change, will require a bank run out of town. Bank of the West will continue to have branches in Mayer and Tolleson but neither location would be useful. Management believes banking services will have to be opened in Anthem. B. Marley made a motion that Management research several alternate banks in Anthem and review each banks terms and conditions for holding our accounts with the Board at the next meeting. The motion was seconded by B. Dickerson and upon vote the motion was unanimously approved.

**Agenda Item # 11      Call to the Public**

None.

**With no other business to come before the Board, the Chair adjourned the meeting at 7:20 P.M.**

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the OCTOBER 17, 2013 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Monday, OCTOBER 14, 2013 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

**ATTESTED:**

I, R. Marley, Chair for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Robert R. Marley

Robert R. Marley

Transcription of minutes completed on 10/23/2013  
G. Cross, Transcriber (A full recording is available).