

**OFFICIAL MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
SEPTEMBER 19, 2013 REGULAR BOARD MEETING**

Chair, Robert Marley called the meeting to order at 6:30 PM and welcomed the public.

Roll call showed a quorum.

Chair: Robert Marley

Treasurer: Barrie Dickerson

Vice Chair: Lavon Van Dusen

Member-at-large: Will Stice

Secretary: K. Wolf not in attendance

Also in attendance: Management – Randy and Sarah Hrabina

Public: Susan Marley

Reflection time was observed by the Board and Public.

**Agenda Item # 3 Board Member Reports**

There were no board member reports.

**Agenda Item # 4 Approval of Minutes: 7/18/13 Regular Board Meeting**

The minutes from the 07/18/13 regular board meeting were provided to the Board and B. Dickerson moved to accept the minutes as written. The motion was seconded by W. Stice and upon vote was unanimously approved.

**Agenda Item # 5 Treasurer's Financial Report and Approval as of 07/31/2013 & 08/31/2013**

B. Dickerson first presented the financial report for the period ending 07/31/13, with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$32,694.37	\$94,497.54
Security Deposit	\$42,425.00	\$42,925.00
Impact/Capital Fund	\$189,911.74	\$123,323.71
Arsenic Sinking Fund	\$45,096.58	\$47,100.01
Recap/ Bank of the West	\$7,741.57	\$14,504.94

July billing with 832 active accounts totaled \$42,388.20. Water consumption for the month of July was reported at 6,495,000 gallons compared to 6,024,000 gallons the previous month and the July 2012 comparison of 6,330,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 6,495,000 gallons (1) months. The two (2) Monthly Cash Management reports for July show ACTUAL total receipts deposited of \$42,785.94 and ACTUAL Total Disbursements for the month of \$38,100.51. The financials include Quick Books invoices # 1703 to # 1712 and In-Hance Audits #11,659 through #11,698 with the accounts receivable in both In-Hance and Quick Books balancing at \$43,169.08.

One new Impact fee was recorded in July, being paid in installments on a previously foreclosed property where the meter had been removed. The reports include the July general journal entries for approval. The data was respectfully submitted by management, Sarah Hrabina, and reviewed by Treasurer, B. Dickerson, for final approval.

B. Dickerson then presented the financial report for the period ending 6/30/2013, with beginning and ending balances for each account.

Account	Beginning	Ending
General Fund	\$94,497.54	\$102,411.47
Security Deposits	\$42,925.00	\$42,925.00
Impact/Capital Fund	\$123,323.71	\$132,937.51
Arsenic Sinking Fund	\$47,100.01	\$49,128.68
Recap/Bank of the West	\$14,504.94	\$48,762.85

August billing with 831 active accounts totaled \$42,886.44. Water consumption for the month of August was reported at 6,433,000 gallons, compared to 6,495,000 gallons the previous month. The August'12 comparison was 5,550,000 gallons. Total gallons billed for the fiscal year-to-date was reported at

12,928,000 gallons, (2 mos.) The (2) Monthly Cash Management Reports for August show ACTUAL total receipts deposited of \$34,916.28 and total disbursements for the month of \$32,301.67. The financials include QuickBooks invoices #1713 to #1728 and In-Hance audits # 11,699 through #11,751 with the accounts receivable in both In-Hance and Quick Books balancing at \$52,381.67.

No new impact fees were recorded in August. The data was respectively submitted by Management, Sarah Hrabina, and reviewed by Treasurer, B. Dickerson, for final board approval. W. Stice moved to accept the financial reports as presented. L. Van Dusen seconded the motion and upon vote the financial reports for July and August were unanimously approved.

#### **Agenda Item # 6      Operation's Report and Approval as of 9/17/2013**

R. Hrabina, Management, presented a recap of the past months activities with 71 work orders completed including turn ons, turn offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. There were 9 blue stakes marked for the period and 40 pink slips have been mailed out. Test results from Test America Labs for monthly Bac-t's (E-Coli & Coliform) for August & September were NEGATIVE.

Quarterly Arsenic:	8/6	previous 5/3 (comparison)
GOA	0.0071	0.0057
Big John	0.0039	0.0030
Oasis	0.0037	0.0030

Management reported well stats are holding at normal levels.

WELL STATS as of 09/17/13

Same as last report

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 26'	20' Draw to 26'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA # 2	20' Draw to 21'	20' Draw to 21'
Oasis # 1	22' Draw to 25'	22' Draw to 25'
Oasis # 2	22' Draw to 29'	22' Draw to 29'

System Operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the months of July & August 2013. L. Van Dusen made a motion to accept the Operations Report as presented. W. Stice seconded the motion and upon vote the operations report was unanimously approved.

#### **Agenda Item # 7      Meeting with Tom Thurman and County Staff (well site flooding)**

Randy Hrabina, management, spoke concerning the Chair and his September 9<sup>th</sup> meeting with Tom Thurman and two county staff members. The meeting concerned increased run-off flooding the well site a foot or so deep when we have heavy rains. Randy shared that management believes the problem is caused by a new ditch dug by the county that is channeling runoff to our well site due to inadequate storm drainage under the highway or to the river channel. The representatives suggested moving the well site above the flood plain, which would entail dismantling all the buildings and equipment in order to raise them the necessary amount. County plans to survey the site and determine how high it would have to be elevated to be above the flood zone. Management and the Chair have concerns that this plan would still allow storm run-off to flood the surrounding area and cause the trapped water (containing nitrates) to percolate into the town's aquifer. During the office portion of the meeting, Mr. Thurman stated he believed that 20' of percolation will remove the nitrates from the water. However, according to the ADEQ website and a phone call from a county staff member to the Chair, any amount of percolation is insufficient to remove the nitrates from the ground water. The County is continuing to examine the situation. Management and the Chair believe what is needed is storm drains to clear the potentially contaminated run-off away from the flat lands above the aquifer rather than trapping it there.

**Agenda Item # 8            Review of Heritage Park Situation**

The Board is currently waiting for a response from the Community Association to its last letter regarding the level of ground water charging occurring at Heritage Park. The problem was briefly mentioned to Mr. Thurman and his staff when they met with the Chair and Randy Hrabina. After an email to his office giving more details of the problem, Mr. Thurman had John Rasmussen, a county water specialist, contact the Chair. Mr. Rasmussen confirmed a leaky pond could be high in nitrates and possibly contaminate the aquifer below it. He also confirmed nitrates would not be removed by percolating 20-25 feet to the aquifer below. He committed to come down and review the situation with management on September 30. After discussion of the nitrate levels W. Stice made the motion (2<sup>nd</sup> by B. Dickerson) that the Chair will write a letter to ADEQ and all 3 government agencies involved in the Heritage Park pond, copying Bob Cothorn (BCCCA) and Tom Thurman. The motion was unanimously approved

**Agenda Item # 9            Freeway Boring Project Status Report**

Management reported the company boring under I-17 is having difficulty completing the job. Three attempts have been made and an opening was established with the latest attempt. However, it has not been possible to pull the casing through, due to falling boulders or other obstructions blocking the way. Fortunately for the District, the contract is for a fixed price, so the delays will not cost the District additional funds. The project will be completed but may take more time than originally planned.

**Agenda Item # 10          New Projects - Bertha Street**

Because of frequent line breaks, the Board agrees a major re-pipe project needs to be undertaken on Bertha Street. However, the District is financially limited by available Capital Improvement money. Management has estimated the project could cost as much as \$150,000.00. Management also would prefer this project to be completed before the hot summer months. After some discussion, the Board unanimously decided enough money would be available to proceed in the spring, so it could be put out for bids in November. Chair Marley made a motion to put the project out for bids in November. The motion was seconded by W. Stice and upon vote the motion was passed unanimously.

**Agenda Item # 11          Call to the Public**

During public call Susan Marley pointed out that Ed Konieczny has been having health issues. Ed has been a fairly regular attendee at Board Meetings during the winter months.

**With no other business to come before the Board, the Chair adjourned the meeting at 7:23 P.M.**

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the SEPTEMBER 19, 2013 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Monday, SEPTEMBER 16 , 2013 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

**ATTESTED:**

I, R. Marley, Chair for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Robert Marley

Transcription of minutes completed on 09/24/2013  
G. Cross, Transcriber (A full recording is available).