

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
JANUARY 17, 2013 REGULAR BOARD and REORGANIZATION MEETING**

The Board Meeting was called to order by Member-at-Large, Will Stice. Upon completion of the Board Reorganization, the new appointed Chair will conduct the meeting.

Board Members present:

Newly elected: Robert Marley

Previous Treasurer (re-elected):

Barrie Dickerson

Member-at-large: Will Stice

Absent: Secretary Doris Gosney due to health issue

Previous Vice Chair and re-elected Ron Lee (died 1/7/2013)

Also in attendance: Management – Randy and Sarah Hrabina

Public: Cindy Brannan, Tony Chavez, Ed Konieczny, Susan Marley

Agenda Item # 2 OATHS of OFFICE-- Robert Marley; Barrie Dickerson

Member-at-Large, Will Stice, swore in the two (2) newly elected Board Members, Robert Marley and Barrie Dickerson.

Agenda Item # 3 ANNUAL REORGANIZATION of Board

With a quorum of Board members present the positions for the year 2013 were discussed. A motion was made by B. Dickerson, seconded by W. Stice and unanimously approved appointing Robert Marley as chair, leaving the Vice-chair position open (previously held by Ron Lee), Barrie Dickerson as Treasurer, Doris Gosney as secretary and Will Stice as Member-at-Large.

At this point the newly appointed Chair, Robert Marley relinquished Will Stice from overseeing the meeting and continued with the meeting.

**Agenda Item # 4 SPECIAL REFLECTION TIME in HONOR and MEMORY of RON LEE
(Died 1/7/2013)**

A special reflection time was observed by all in attendance remembering more than a decade of service, by Ron Lee, to the Black Canyon City Water Improvement District. Ron will be sorely missed as not only a Board member, but as a friend to all who knew him.

Agenda Item # 5 BOARD MEMBER REPORTS

There were no Board Member Reports.

Agenda Item # 6 APPROVAL of MINUTES: 12/20/12 Regular Board Meeting

B. Dickerson made a motion to accept the minutes as written. The motion was seconded by W. Stice and upon vote was approved unanimously.

Agenda Item # 7 TREASURER' S FINANCIAL REPORT and APPROVAL as of 12/31/12

B. Dickerson presented the financial report for the period ending 12/31/2012 with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$39,703.49	\$39,044.40
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$151,408.89	\$158,541.19
Arsenic Sinking Fund	\$27,552.26	\$30,058.81
Bank of the West	\$9,241.16	\$2,655.52

Dec. billing with 834 active accounts totaled \$28,289.79. Water consumption for the month of Dec. was reported at 4,464,000 gallons compared to 4,043,000 gals the previous month and the Dec. 2011 comparison of 3,415,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 30,918,000 gallons (6 mos.). The two (2) monthly cash management reports for Dec. showed ACTUAL total receipts for the month of \$24,156.02 and ACTUAL total disbursements of \$21,402.94. The financials include QuickBooks invoices #1630 to #1637 and In-Hance audits #11,342 through #11,372 with the accounts receivable balancing in both at \$36,562.66. No new impact fees were recorded in Dec. Installments for account #393 has now paid in full including the \$2,500.00 impact fee. The report included the December general journal entries for approval. The data was respectfully submitted by management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. W. Stice moved to accept the financial report as presented. R. Marley seconded the motion and upon vote the financial report for the period ending 12/31/2012 was approved unanimously.

Agenda Item # 8 OPERATION'S REPORT and APPROVAL as of 1/15/2013

R Hrabina/Management presented a recap of the past month's activities with 34 work orders completed, including 5 turn-ons, 8 turn-offs, 2 meter re-reads, 2 meter/valve repair/replacement, 2 line break/leak repairs, 9 well/Booster Pump/System repair and 6 customer service. The main line leak was on Mud Springs Road and a service line leak. A compression valve was replaced at the Cholla site and a leak was repaired at the Indian Hills tank. Electric controls were repaired at GOA and a leak was also repaired at the Oasis Well site. All sites were re-insulated twice due to the extreme cold. There were six (6) blue stakes marked for the period; and there were 30 pink slips issued for December. January pink slips were not out as of this report date.

Test results from Test America Labs for monthly bac-t's (E-Coli & Coliform) for January were NEGATIVE.

Well Stats as of 1/16/13

Water levels:	LAST REPORT	THIS MONTH
Big John #1	23' Draw to 27'	24' Draw to 28'
Big John #2	23' Draw to 31'	24' Draw to 31'
GOA #1	28' Draw to 30'	28' Draw to 30'
GOA #2	28' Draw to 29'	28' Draw to 29'
Oasis #1	28' Draw to 31'	28' Draw to 31'
Oasis #2	28' Draw to 32'	28' Draw to 32'

Management reported Big John Well Sites have dropped a foot, while GOA & Oasis well stats remain the same. A matter in regards to the pumping levels for the pond at the Community Association Park will be placed on the February Agenda. The concern is that the pumping levels may impact the District.

Management addressed an issue concerning a risk in regards to the line under the freeway breaking. If the line would break, owners/users on the east side of the freeway could be without water for a period of days. A temporary line would have to be placed and that would only get done by laying a line in the river. Management believes a new 6 inch line should be bored under the freeway. It would be very expensive and currently the Capital Improvement monies on hand are not enough. In the past few years, the District has attempted to maintain low charges for water, being aware of difficult financial times. It however, may be necessary to implement a new increased rate structure for owner/users. Management will develop a cost estimate, including permit costs, for a new 6' line going under the freeway. A report and recommendation will be worked on to present to the Board at the February Board Meeting and be available for the Budget Committee to review in March.

System operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of December, 2012.

B. Dickerson moved to accept the Operation Report as presented. W. Stice seconded the motion and upon vote the Operation Report was approved unanimously.

Agenda Item # 9 BOARD VACANCY NOTICE

The Board currently has an open position with the passing of long-time Board member Ron Lee. Chair B Marley made a motion for Management to post the opening at the Post Office and on the BCCWID's website as soon as possible. Motion was seconded by W. Stice and unanimously approved. This will be an agenda item for the February Board Meeting with all applicants being considered and a replacement selected.

Agenda Item # 10 DROUGHT/WATER LEVELS UPDATE

Questions were asked by the Board concerning the drought and water levels at this time. R. Hrabina remains concerned that pumping levels are low, since lower than normal pumping is done to supply owner/users in the winter months. The wells at Big John are not at normal pumping levels, down approximately 1'. This is a concern with summer months coming and increased demands.

Management pointed out the worst the District has ever seen was sucking air at 40' approximately 10 years ago. Discussion followed and B. Dickerson moved to maintain the current Level 3. The motion was seconded by W. Stice and upon vote was approved unanimously.

Agenda Item # 11 Call to the Public

Tony Chavez, spoke of his concern about the impact the BCC Community Association Park is having on the District's wells. Chair, R. Marley, offered to compose a letter to the Community Association with an invitation for someone, Robert Cothorn possibly, to attend the February Meeting. Objective would be to discuss the well records and the specifics of the pumping levels being done at the Park. The Board agreed to place this issue on the February Agenda.

Also speaking at Public Call, Susan Marley stated with the drought problem being what it is and the fact there is no possible enforce Level 3, which tells customers they cannot wash their vehicles, the prior incentive program might be something to look at. It might be a possible way to get customers to use less water, thus receiving a rebate. When rates have been raised, people will use less water. Either by raising rates or reviving the incentive program Susan Marley pointed out it would be a way to enforce compliance with Level 3. Chair, R. Marley suggested with a budget committee being formed soon, that would be the place for further discussion.

With no other business to come before the Board, the Chair adjourned the meeting at 7:20 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the January 17, 2013 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday January 11, 2013 on or before 4:30 PM.

Sarah J.Hrabina
Sarah J. Hrabina

ATTESTED:

I, Robert Marley, Chair (in lieu of vacancy created by the resignation of the Board Secretary) of the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief

Respectfully submitted,

Robert Marley
Robert Marley

Transcription of minutes completed on 1/24/2013
C. Brannan, Transcriber A full recording is available.