

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
DECEMBER 20, 2012 REGULAR BOARD MEETING**

Chair Robert Gosney called the meeting to order at 6:30 PM and welcomed the public.

Roll call showed a quorum.

Chair: Robert Gosney

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Secretary: Doris Gosney

Member-at-Large: Will Stice

Also in attendance: Management – Randy and Sarah Hrabina

Public: Cindy Brannan, Tony Chavez, Robert Cothorn and Ed Konieczny

The customary reflection period was observed by the Board and Public.

Agenda Item #4 Approval of Minutes: 11/15/12 Regular Board Meeting

The minutes from the Nov. 15, 2012 Regular Board meeting were reviewed with Chair R Gosney noting Public Call included comments by Tony Chavez. B. Dickerson moved to accept the minutes with the Public Call amended as stated by the Chair. The motion, with amendment, was seconded by W. Stice and upon vote approved unanimously.

Agenda Item #5 Treasurer's Financial Report and Approval for 11/30/2012

B. Dickerson presented the financial report for the period ending 11/30/2012 with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$35,272.44	\$39,703.49
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$142,885.28	\$151,408.89
Arsenic Sinking Fund	\$25,043.90	\$27,552.26
Bank of the West	\$9,611.34	\$9,241.16

Nov. billing with 833 active accounts totaled \$26,527.88. Water consumption for the month of Nov. was reported at 4,043,000 gallons compared to 5,340,000 gals the previous month and the Nov. 2011 comparison of 5,355,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 26,454,000 gallons (5 mos.). The two (2) cash management reports for Nov. showed ACTUAL total receipts for the month of \$36,759.51 and ACTUAL total disbursements of \$21,064.46. The financials include QuickBooks invoices #1616 to #1629 and In-Hance audits #11,291 through #11,341 with the accounts receivable balancing in both at \$31,185.45. One (1) new impact fee was recorded (a previous foreclosure)- \$500.00 was paid with the balance to be collected at close of escrow (estimated mid-Dec). Daulton, a/c# 45, is now paid in full. It was noted the November general journal entries were also provided with the report to the Board. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. D. Gosney moved to accept the financial report as read. R. Lee seconded the motion and upon vote the financial report for the period ending 11/30/2012 was approved unanimously.

Agenda Item #6 Operation's Report and Approval as of 12/19/2012

R Hrabina/Management presented a recap of the past month's activities with 37 work orders completed, including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. R Hrabina reported the meter removed at 19025 Black Street was by customer request. There were six (6) blue stakes marked for the period and pink slips totaled 30.

Test results from Test America Labs for monthly bac-t's (E-Coli & Coliform) for December were NEGATIVE.

Well Stats as of 12/20/12

Water levels:	LAST REPORT	THIS MONTH
Big John #1	25' Draw to 28'	23' Draw to 27'
Big John #2	25' Draw to 35'	23' Draw to 31'
GOA #1	25' Draw to 27'	28' Draw to 30'
GOA #2	25' Draw to 25'	28' Draw to 29'
Oasis #1	25' Draw to 28'	28' Draw to 31'
Oasis #2	25' Draw to 28'	28' Draw to 32'

System operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of November, 2012.

B. Dickerson moved to accept the Operations Report as presented. D. Gosney seconded the motion and upon vote the Operations Report was approved unanimously.

Agenda Item #7 Drought /Water Levels Update

The District, in accordance with the Drought Emergency Plan, has a Level 3 drought alert in place since the July 19, 2012 Regular Board meeting. Discussion by the Board was to retain the current Level 3. D. Gosney moved to continue at the Level 3 and the motion was seconded by B. Dickerson. Upon vote the motion was approved unanimously.

Agenda Item #8 Call to the Public - NONE

With no other business to come before the Board, the Chair adjourned the meeting at 6:46 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the December 20, 2012 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Tuesday December 18, 2012 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

ATTESTED:

I, Doris Gosney, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Doris Gosney
Doris Gosney, Secretary

Transcription of minutes completed on 12/31/2012

C. Brannan, Transcriber No recording is available due to an equipment malfunction.