

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
OCTOBER 18, 2012 REGULAR BOARD MEETING**

Chair Robert Gosney called the meeting to order at 6:30 PM and welcomed the public.

Roll call showed a quorum with all Board members present:

Chair: Robert Gosney

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Secretary: Doris Gosney

Member-at-Large: Will Stice

Also in attendance: Management – Randy and Sarah Hrabina

Public: Cindy Brannan, Tony Chavez, Ed Konieczny

The customary reflection period was observed by the Board and Public.

Agenda Item #4 Approval of Minutes: 09/20/12 Regular Board Meeting

The minutes from the Sept. 20, 2012 regular board meeting were provided to the Board and R. Lee moved to accept the minutes as written. The motion was seconded by W. Stice and upon vote approved unanimously.

Agenda Item #5 Treasurer's Financial Report and Approval for 09/30/2012

B. Dickerson presented the financial report for the period ending 09/30/2012 with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$23,647.77	\$20,154.27
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$134,656.27	\$137,076.26
Arsenic Sinking Fund	\$25,032.65	\$25,039.50
Bank of the West	\$13,321.63	\$17,546.18

Sept. billing with 834 active accounts totaled \$31,796.17. Water consumption for the month of Sept. was reported at 5,191,000 gallons compared to 5,550,000 gals the previous month and the Sept. 2011 comparison of 5,529,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 17,071,000 gallons (3 mos.). The (2) two cash management reports for Sept. showed ACTUAL total receipts (all sources) for the month of \$31,252.31 and ACTUAL total disbursements (general fund) of \$12,770.39. The financials include QuickBooks invoices #1578 to #1592 and In-Hance audits #11,154 through #11,203 with the accounts receivable balancing in both at \$38,121.28. No new impact fees were collected in September. It was noted the September general journal entries were also provided with the report to the Board. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. W. Stice moved to accept the financial report as read. D. Gosney seconded the motion and upon vote the financial report for the period ending 09/30/2012 was approved unanimously.

Agenda Item #6 Operation's Report and Approval as of 10/15/2012

R Hrabina/Management presented a recap of the month's activities with 41 work orders completed, including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. R Hrabina reported three (3) main line repairs/service line breaks, 2 on Indian Hills and 1 on Valley Dr.

Monthly bac-t's for October (E-coli & coliform) were NEGATIVE, from Test America Lab.

MAP TESTING results (through the State program)

(1) Nitrates 2.2 mcl reporting limit is 5

(2) Lead & Copper- A total of ten sites were tested with nine of the ten passing, within ADEQ compliance standards. Canon Elementary School was the only site exceeding the action level limit set by ADEQ of 0.015, testing at 0.019. This test is done every 3 years and Canon Elementary School was notified of the results.

Arsenic- Oasis Well (other wells tested and reported last month). Oasis was not on line last month during the re-hab work.

Last Qtr.	This Qtr.	
0.005	0.0053	MCL: 0.0100

There were nine (9) blue stakes marked for the period; and 39 pink slips issued for the period.

Well Stats as of 10/16/12

Water levels:	LAST REPORT	THIS MONTH
Big John #1	30' Draw to 34'	24' Draw to 28'
Big John #2	30 Draw to 39'	24' Draw to 35'

Well Stats as of 10/16/12 (con't)

GOA #1		28' Draw to 31'	24' Draw to 27'
GOA #2		28' Draw to 28'	24' Draw to 25'
	JUNE REPORT		
Oasis #1	26' Draw to 30'	off line thru 9/20	24' Draw to 28'
Oasis #2	26' Draw to 30'	off line thru 9/20	24' Draw to 28'

System operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the month of September, 2012.

B. Dickerson moved to accept the Operations Report as presented. W. Stice seconded the motion and upon vote the operations report was approved unanimously.

Agenda Item #7 Drought /Water Levels Update

The Districts Drought Emergency Plan consists of 5 drought levels. The Board had previously declared a Level 3 at the July meeting and kept the Level 3 in effect at the September 20, 2012 board meeting. Management stated there was no change in the water levels with the wells still down approximately 4'. Motion was made by R. Lee and seconded by D. Gosney to leave the current stage at level 3, and review again next month. Motion was approved unanimously.

Agenda Item #8 Valve Program-additional valves to improve the distribution system

Management recommended to the Board additional valves to improve the distribution system. The Board approved the 3 valves suggested for K-Field, north of Ann Black St., a second for Bertha St. and a third for Vladimir St. at a cost of \$2,100.00 each for materials and installation. Not included, is the cost for any blacktopping that would be required by the County, estimated at a total cost of \$2,200.00. The valve installations will be scheduled for sometime in November. D. Gosney made a motion to have Management proceed with the 3 needed additional valves. B. Dickerson seconded the motion and upon vote the motion was approved unanimously.

Agenda Item #9 Call to the Public - NONE

With no other business to come before the Board, the Chair adjourned the meeting at 6:50 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the October 18, 2012 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday Oct.12, 2012 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Doris Gosney, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Doris Gosney

Doris Gosney, Secretary

Transcription of minutes completed on 10/30/2012

C. Brannan, Transcriber Full digital recording is available. 20 minutes long.