

**OFFICIAL MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
SEPTEMBER 20, 2012 REGULAR BOARD MEETING**

Chair Robert Gosney called the meeting to order at 6:30 PM and welcomed the public.

Roll call showed a quorum with all Board members present:

Chair: Robert Gosney

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Secretary: Doris Gosney

Member-at-Large: Will Stice

Also in attendance: Management – Randy and Sarah Hrabina

Public: Cindy Brannan, Robert Cothorn

The customary reflection period was observed by the Board and Public.

**Agenda Item #4 Approval of Minutes: 07/19/12 Regular Board Meeting**

The minutes from the July 19, 2012 regular board meeting were provided to the Board and

R. Lee moved to accept the minutes as written. The motion was seconded by W. Stice and upon vote approved unanimously.

**Agenda Item #5 Treasurer's Financial Report and Approval for 7/31/2012 & 8/31/2012**

B. Dickerson presented the financial report for the period ending 7/31/2012 with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$34,989.40	\$27,587.14
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$113,064.59	\$124,315.04
Arsenic Sinking Fund	\$25,014.14	\$25,027.79
Bank of the West	\$4,613.44	\$13,321.63

July billing with 834 active accounts totaled \$36,067.95. Water consumption for the month of July was reported at 6,330,000 gallons compared to 6,785,000 gals the previous month and the July 2011 comparison of 5,887,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 6,330,000 gallons (1 mo.). The cash management reports for July showed ACTUAL total receipts for the month of \$44,017.23 and ACTUAL total disbursements of \$26,978.49. The financials include QuickBooks invoices #1551 to #1566 and In-Hance audits #11,046 through #11,105 (+11,109) with the accounts receivable balancing in both at \$42,277.47. One (1) NEW ACTIVE service was added to the system; previously a foreclosure paying upon closing a/c #2052. It was noted the Budget vs Year-to-Date Analysis Report and July general journal entries were also provided with the report to the Board.

B. Dickerson also presented the financial report for the period ending 8/31/2012 with beginning and ending balances for each account reported:

Account	Beginning	Ending
General Fund	\$27,587.14	\$23,647.77
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$124,315.04	\$134,656.27
Arsenic Sinking Fund	\$25,027.79	\$25,032.65
Bank of the West	\$13,321.63	\$12,341.82

August billing with 834 active accounts totaled \$32,956.63. Water consumption for the month of August was reported at 5,550,000 gallons compared to 6,330,000 gals the previous month and the August 2011 comparison of 7,509,000 gals. Total gallons billed for the fiscal year-to-date was reported at 11,880,000 (2months). The cash management reports for August showed ACTUAL total receipts for the month of \$34,648.41 and ACTUAL total disbursements of \$38,717.46. The financials include Quick Books Invoices #1567 to #1577 and In-Hance audits #11,106 through #11,153 with the accounts receivable in both In-Hance and Quick Books balancing at \$36,291.46. No new Impact Fees were collected in August; however, payments on the three (3) installment accounts are continuing. It was noted the Budget vs Year-to-Date Analysis Report and August general journal entries were also provided with the report to the Board. The data for both reports was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. W. Stice moved to accept the financial reports with R. Lee seconding the motion. Upon vote the Financial Reports for the periods ending 07/31/2012 and 8/31/2012 were approved unanimously.

**Agenda Item #6            Operation's Report and Approval as of 9/08/2012 (2 mos; no Aug. Meeting)**

R Hrabina/Management presented a recap of the past two month's activities with 50 work orders completed, including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. R Hrabina reported three (3) main line repairs and the completion of the re-hab of the Oasis wells. It was also reported a report was made to the Sheriff's office for the theft of valve lid covers. There were eighteen (18) blue stakes marked for the period; and 54 pink slips issued in August and 48 in September.

Test results from Test America Labs for monthly bac-t's (E-Coli & Coliform) for both August & September were NEGATIVE.

Quarterly Arsenic sampling & results:

	2 <sup>nd</sup> qtr.	3 <sup>rd</sup> qtr.	
Big John	0.0010	0.0011	
GOA	0.0049	0.0057	
Oasis	0.005	off line	

Well Stats as of 09/18/12

Water levels have improved since the July meeting when Stage 3 was put into effect coming back approximately six ft. (6').

Water levels:	LAST REPORT	THIS MONTH
Big John #1	30' Draw to 34'	24' Draw to 28'
Big John #2	30 Draw to 39'	24' Draw to 35'
GOA #1	28' Draw to 31'	24' Draw to 27'
GOA #2	28' Draw to 28'	24' Draw to 25'
	JUNE REPORT	
Oasis #1	26' Draw to 30'	SHUT DOWN;WAITING FOR
Oasis #2	26' Draw to 30'	WELL DRILLER TO RE-HAB

Management reported the work to re-hab the Oasis Wells was completed by the well driller and the pumps re-installed by Pump Tech. The wells were just put back on line as of 9/20/2012 by Management.

System operator, Bob Hanus, inspected the system and daily log book, as required by ADEQ, and found everything to be in order for the months of July and August, 2012.

R. Lee moved to accept the Operations Report as presented. D. Gosney seconded the motion and upon vote the operations report was approved unanimously.

**Agenda Item #7            Drought /Water Levels Update**

The LEVEL 3 Drought Alert imposed by the Board at the July meeting was reviewed. At that time the wells had dropped up to ten ft. (10') and although the levels have risen as reported by Management they still remain somewhat below normal levels. After considering all factors, the Board took no additional action, keeping in place the LEVEL 3 drought alert. The board will again review the statistics at the October meeting and possibly drop it to LEVEL 2 at that time if warranted.

**Agenda Item #8            Election for (3) Board Positions for the Nov.6, 2012 Yavapai County  
General Election-Instruction to Yavapai County Elections Dept. to cancel  
election with (3) positions and only (3) candidates submitting petitions**

With the Board's approval (April 19, 2012 Board meeting) for the Water District election to be with the Yavapai County General Election on Nov. 6,2012, the County informed the District only (3) candidates had filed the required petitions by the deadline for the (3) open Board positions. In accordance with A.R.S. 48-1012(E) for Domestic Water Improvement Districts the Yavapai County Supervisors are authorized to cancel the election and appoint the three (3) candidates.

No Board action required

**Agenda Item #9            Call to the Public    -            NONE**

**With no other business to come before the Board, the Chair adjourned the meeting at 6:48 P.M.**

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the Sept. 20, 2012 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday Sept, 14, 2012 on or before 4:30 PM.

Sarah J. Hrabina  
Sarah J. Hrabina

**ATTESTED:**

I, Doris Gosney, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Doris Gosney  
Doris Gosney, Secretary

Transcription of minutes completed on 10/04/2012

C. Brannan, Transcriber Full digital recording is unavailable. 18 minutes long.