

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
MARCH 15, 2012 REGULAR BOARD MEETING**

Chair Robert Gosney called the meeting to order at 6:30 PM and welcomed the public.

Roll call showed a quorum with all Board members present:

Chair: Robert Gosney

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Secretary: Doris Gosney

Member-at-Large: Will Stice

Also in attendance: Management – Randy and Sarah Hrabina

Public: Cindy Brannan

The customary reflection period was observed by the Board and Public. R Lee expressed appreciation for the “history” provided to the Board by Sarah Hrabina on how this observation started 10+ years ago.

Agenda Item #4 Approval of Minutes: 02/16/12 Regular Board Meeting

The minutes from the February 16, 2012 regular board meeting were provided to the Board and BR Lee moved to accept the minutes as written. The motion was seconded by W Stice and upon vote approved unanimously.

Agenda Item #5 Treasurer's Financial Report and Approval as of 2/29/2012

B. Dickerson presented the financial report for the period ending 2/29/2012 with beginning and ending balances for each account reported.

Account	Beginning	Ending
General Fund	\$45,922.04	\$27,333.73
Security Deposits	\$42,425.00	\$42,425.00
Capital Reserve	\$73,364.45	\$82,150.99
Arsenic Sinking Fund	\$34,179.13	\$34,179.68
Bank of the West	\$ 4,841.74	\$ 8,746.57

February billing with 834 active accounts totaled \$24,191.04. The gallonage for the month was reported at 3,982,000 gals. (3.245M Res, 0.726M Com., 0.011M Fire) compared to 4,504,000 gals the previous month and the Feb 2011 comparison of 4,543,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 40,920,000 gallons (8 mos.).

The (2) two monthly cash management reports are attached showing total receipts deposited (all sources) of \$27,353.52 and total disbursements for the month of \$28,842.61.

The financials include QuickBooks invoices #1466 to #1476 and In-Hance audits #10,703 through #10,744 with the accounts receivable balancing in both at \$27,053.43. No impact fees were collected during Feb. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report for approval. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. R. Lee moved to accept the financial report. W Stice seconded the motion and upon vote the Financial Reports for the period ending 2/29/2012 were unanimously approved.

Agenda Item #6 Operations Report and Approval as of 3/14/2012

R Hrabina/Management presented a recap of the past month's activities with 31 work orders, including turn-ons, turn-offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. R Hrabina reported three (3) meters were removed and taken out of service. There were twelve (12) blue stakes marked for the period; 34 pink slips issued in February and not completed as of this report for March.

Monthly test results for E-Coli & Coliform were negative.

Well Stats as of 03/14/2012 saw a drastic drop from last report:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	24' Draw to 28'
Big John #2	20 Draw to 36'	24' Draw to 37'
GOA #1	20' Draw to 24'	24' Draw to 27'
GOA #2	20' Draw to 36'	24' Draw to 38'
Oasis #1	21' Draw to 30'	25' Draw to 30'
Oasis #2	22' Draw to 29'	26' Draw to 30'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of February, 2012.

Commenting on the wells dropping, B Dickerson stated there has been no measurable rain since December. R Hrabina indicated he was glad consumption is down and also noted he received a call from a property owner on Palm Lane whose 30-ft well is dry. B Dickerson also inquired about the amount of chlorine used. R Hrabina explained the amount, although still well below the allowable limits has been increased from 2.4 to 4.7 as mandated by ADEQ. It is injected at the well sites and does not mean it is that high throughout the system. 2.4 is required to kill bacteria. Additional discussion followed regarding its effect on plants.

B Dickerson moved to accept the operations report as presented. D Gosney seconded the motion and upon vote the operations report was unanimously approved.

**Agenda Item #7 Capital Improvement Project I-17 Main Line Update
and Well Improvements**

Management updated the Board regarding the investigation of the abandoned water line crossing under the freeway, as approved by the Board last month. The line was located on the east side; however, the location on the west side was not determined. A sonic device may be used to help locate it and Management will update the Board at the April meeting.

Management reported, in addition to the wells dropping, GOA #1 has caved or filled in 20-feet. Pump Tech estimates the cost to range between \$5,000 and \$8,000 depending on whether the line needs to be re-cased. A camera will be put down to determine the extent of the work. After additional discussion, B Dickerson moved to approve the re-hab of the GOA #1 well. W Stice seconded the motion and upon vote the motion to re-hab GOA #1 well was approved unanimously.

Agenda Item #8 Delinquent Accounts or Abandoned Properties

Management presented the Board with a total of five (5) accounts that were either delinquent, in foreclosure or abandoned. Under current District policy, S Hrabina stated Management will post the properties and make every effort to give the owner a chance to bring the account current to remain active. After 30 days however, if the accounts are not current Management was seeking Board approval to pull the meters. If the meters are removed, any future service to the properties will require the owner to pay the new fees, currently set at \$3,250.00. B Dickerson moved to approve the directive for posting the properties and remove the meters if the accounts were not brought to current and active status. W Stice seconded the motion and upon vote the motion was approved by a majority vote with D Gosney voting in opposition.

Agenda Item # 19 Call to the Public - None

With no other business to come before the Board, the Chair adjourned the meeting at 7:01 P.M.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the MARCH 15, 2012 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, March 9, 2012 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Doris Gosney, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Doris Gosney

Doris Gosney, Secretary

Transcription of minutes completed on 03/16/2012

Full digital recording NOT available for this meeting