



January billing with 834 active accounts totaled \$25,926.45. The gallonage for the month was reported at 4,504,000 gals. (3.592M Res, 0.899M Com., 0.013M Fire); compared to 3,415,000 gals the previous month. The January 2011 comparison was 3,242,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 36,938,000 gallons (7 mos.).

The (2) two monthly cash management reports are attached showing total receipts deposited (all sources) of \$28,637.69 and total disbursements for the month of \$28,294.98.

The financials include QuickBooks invoices #1458 to #1465 and In-Hance audits #10,664 through #10,702 with the accounts receivable balancing in both at \$29,128.70. No impact fees were collected in the month of January. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report for approval. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. R. Lee moved to accept the financial report. D Gosney seconded the motion and upon vote the Financial Reports for the period ending 1/31/2012 were unanimously approved.

#### **Agenda Item # 10 Operations Report and Approval as of 2/14/2012**

R Hrabina/Management presented a recap of the past month's activities with 21 work orders, including turn ons, turn offs, meter re-reads, meter/valve repair/replacement, line break/leak repairs, and other service needs. R Hrabina provided additional information regarding the main line leak under the home at 18842 Mechling Drive. There were no records on file for the unknown line and extensive hand digging and pot-holing was required to determine where it was tied into the system. After several days the line was able to be shut down and capped. Although the customer was unhappy upon discovering there was a main line under her newly acquired home, Management made the repair and advised the owner when there is no recorded easement AZ law provides utilities with "an easement in place". The customer was also advised it was obvious the (mobile) home was installed over top of the water line.

There were six (6) blue stakes marked for the period.

28 pink slips issued in January but were not completed as of this report for February.

Monthly test results for E-Coli & Coliform were negative.

Well Stats as of 02/16/2012 saw no change from last report:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20 Draw to 36'	20' Draw to 36'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of January, 2012.

Management stated the work done on Wanda Dr. was completed and has been signed off by the County Inspector.

D. Gosney moved to accept the operations report as presented. B. Dickerson seconded the motion and upon vote the operations report was unanimously approved.

#### **Agenda Item #11 Future Capital Improvement Projects**

Management presented details on the existing 4-inch line crossing under the freeway to service customers on the east side. It was estimated the line was installed in the 1960's. In the event of a problem with this line, it was estimated it would be several days or more to get water to the customers and would be a very difficult repair. Management suggested investigating a second 4-inch line that reportedly leaked and abandoned years ago, to see if a new 2-inch line could be fed through it. Management proposed digging up 4-inch abandoned line at both ends of the freeway. It would then have to be determined if a new 2-inch line could be blown through it. If possible, it would enable the Water District to supply water to the east side in the event of an emergency for a nominal cost. Boring under the freeway would not be a good option because of the high cost. It was also noted the State may not even permit boring. The Board agreed investigating the existing line was worthwhile with B Dickerson moving for Management to investigate the matter at the cost of approximately \$4,500.00. The motion

was seconded by D Gosney and unanimously approved by the Board. Upon investigating, Management should report the findings back to the Board.

**Agenda Item #12 Website and Webmaster**

R.Gosney volunteered to be webmaster and continue to maintain the BCCWID website previously created by the past chair, R. Marley.

**Agenda Item # 13 Request for New Customer Information for “ Welcome Wagon” Organization**

Board member Doris Gosney is developing a Welcome Wagon Organization in Black Canyon City. She spoke of finding a way to reach new people coming to our town through the water application process. Permission was asked to have new water customers be made aware of the Welcome Wagon Organization. It was agreed Welcome Wagon may provide a form to the office allowing new customers to volunteer their contact information be provided to Welcome Wagon. The information would be for the use of Welcome Wagon only and for no other purpose.

**Agenda Item # 14 Budget Committee for Fiscal Year 2012-2013.**

Traditionally the Budget Committee is comprised of Management, two (2) Board Members and (at least) two (2) members of the public. B. Dickerson as Treasurer and Sarah Hrabina from Management volunteered to serve on the 2012-12 committee. In addition, Ron Lee volunteered to represent the Board and Tony Chavez and Ginger Gray were both contacted as past volunteers and both are willing represent the public on the 2012-2013 Budget Committee.

**Agenda Item # 15 Call to the Public**

There was no input from the floor for Public Call.

**With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:15 P.M.**

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the FEBRUARY 16, 2012 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, February 10, 2012 on or before 4:30 PM.

Sarah J.Hrabina

Sarah J. Hrabina

**ATTESTED:**

I, Doris Gosney, Secretary for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Doris Gosney

Doris Gosney, Secretary

Transcription of minutes completed by Cindy Brannan on 02/27/2012

Full digital recording available: 45 minutes long.