

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
January 20, 2011 REGULAR BOARD MEETING**

Vice Chair Ron Lee called the meeting to order at 6:30 PM. With one vacancy and two new Board members to be sworn in, a roll call showed a quorum of Board members present:

Vice-Chair: Ron Lee Treasurer: Barrie Dickerson

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Bob and Doris Gosney, Bob and Susan Marley

Public: Cindy Brannan

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Oath of Office & Seating of Elected Board Members

Newly elected Doris Gosney was sworn in for a four year term. Reelected incumbent, Harry Putman was unable to attend the meeting due to vehicle failure in town and will be sworn in at the next Board Meeting.

Agenda Item #4: Board Vacancy Position Appointment

Only one letter of application was received for the Board vacancy. B. Dickerson made motion to accept Bob Marley into the position, D. Gosney seconded the motion and it was approved unanimously.

Agenda Item #5: Oath of Office for Appointed Board Member

Newly appointed Board Member Bob Marley was sworn in.

Agenda Item #6: Annual Reorganization of the Board

Upon deliberation, the 2011 Board positions were decided as follows: Chair – Bob Marley, Vice Chair – Ron Lee, Treasurer – Barrie Dickerson, Secretary – Doris Gosney, Member at Large – Harry Putman. B. Dickerson made a motion to accept this slate. R. Lee seconded that motion. Approval was unanimous. R. Lee passed control of the meeting to Bob Marley.

Agenda Item #7: Board Member Reports

None.

Agenda Item #8: Approval of Board Minutes – December 16, 2010

The Chair noted the minutes from the December 16th Board meeting were available for review and approval, with all Board members indicating they had read them. R. Lee moved to accept the minutes as presented. B. Dickerson seconded the motion and upon vote the December minutes were unanimously approved.

Agenda Item #9: Treasurer's Financial Reports as of 12/31/2010

B. Dickerson presented the financial report for the period ending 12/31/2010 with beginning with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$27,280.45	\$21,733.29
Security Deposits	\$42,265.00	\$42,265.00
Capital Reserve	\$193,920.19	\$203,594.12
Arsenic Sinking Fund	\$97,836.06	\$97,847.75
Bank of the West	\$5,713.63	\$11,749.14

December billing with 836 active accounts totaled \$30,752.77. The gallonage for the month was reported at 4,784,000; compared to 5,257,000 the previous month. The December '09 comparison was 3,860,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 34,612,000 gallons (6 mo). The cash management reports show total receipts for the month of \$31,195.52 and total disbursements of \$21,175.48.

The financials include QuickBooks invoices #1288 to #1299 and In-Hance audits #9955 through #10,005 with the accounts receivable balancing in both at \$32,099.42. No impact fees were collected in December. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board

approval. R. Lee moved to accept the financial report; D. Gosney seconded the motion and upon vote the Financial Report for the period ending 12/31/2010 was unanimously approved.

Agenda Item #10 Operations Report as of 1/19/2011

R Hrabina/Management presented a recap of the past month's activities with 21 work orders, with 4 repairs at the well and booster sites. There were 14 blue stakes marked for the period and 30 pink slips sent 1/18/11. Monthly bac-t samples were negative.

Well Stats as of 1/18/11

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

Arsenic medium replacement will soon be necessary at Big John, but we have exceeded the length of time it was expected to last.

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of December 2010.

Hrabina also noted that Elrod has installed the new shade cloth at GOA & Oasis. Work is in progress at Big John and should be completed within the next few weeks. A damaged piece of material had to be ordered, which caused the delay. Slightly different color but is heavier and should last longer.

B. Dickerson moved to accept the operations report. D. Gosney seconded the motion and upon vote the operations report was unanimously approved.

Agenda Item 11 Cholla Drive Project for Review & Approval for Bidding Process

This item was deferred until the next meeting as R. Hrabina has had insufficient time to draw up plans for presentation.

Agenda Item #12 Tank Road Approval for Improvements

R. Hrabina apprised the Board that improvements are again necessary on the tank road above Canon School. Due to the high gradient of the road, the existing culvert is incapable of accommodating the water volume during heavy storms, which causes flooding problems on adjacent properties. Management recommends removing the culvert and diverting the flow to a nearby wash before the next rain. Randy has already contracted this to be done. The culvert will be removed and the ditch re-dug. This was proposed as a capital improvement project as the allotted maintenance fund is nearing depletion. A Board discussion ensued as to how a project is defined as a capital improvement as opposed to maintenance. The Board agreed that this \$600 - \$800 project would be better considered a maintenance problem since it has been and is likely to continue to be a reoccurring problem. If a budget overrun for maintenance occurs, it can be addressed at the upcoming Budget Committee meeting.

Agenda Item #13 Web Hosting Approval for Annual Site/Fee

The Blue Host annual fee for hosting the District website with email privileges is due. The Board discussed the possibility of discontinuing this community service and the possibility of switching to free hosting with advertising. It was decided that the advertising is inappropriate. R. Lee made a motion to continue this service and approve the expenditure of approximately \$100 for the year. B. Dickerson seconded the motion and the motion carried.

Agenda Item #14 Call to the Public

There were no questions or comments from the public.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:10 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the January 20, 2011 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, January 14, 2011 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Ex-Secretary on 2/11/2011.

Full digital recording available 41 minutes and 27 seconds long.