

**MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
December 16, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:29 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Member-at-Large: Harry Putman

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Tony Chavez, Doris & Bob Gosney, Ed Koneiczny, & Susan Marley

The customary reflection period was observed by the Board and Public.

**Agenda Item #3: Board Member Reports**

None.

**Agenda Item #4: Approval of Board Minutes – November 18, 2010**

The Chair noted the minutes from the November 18<sup>th</sup> Board meeting were available for review and approval, with all Board members indicating they had read them. R. Lee moved to accept the minutes as presented. B. Dickerson seconded the motion and upon vote the November minutes were unanimously approved.

**Agenda Item #5: Treasurer's Financial Reports as of 11/30/2010**

B. Dickerson presented the financial report for the period ending 11/30/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$34,236.06	\$27,280.45
Security Deposits	\$42,265.00	\$42,265.00
Capital Reserve	\$182,336.55	\$193,920.19
Arsenic Sinking Fund	\$95,308.92	\$97,836.06
Bank of the West	\$9,031.38	\$5,713.63

November billing with 837 active accounts totaled \$29,411.61. The gallonage for the month was reported at 5,257,000; compared to 4,607,000 the previous month. The November '09 comparison was 6,030,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 29,828,000 gallons (5 mo). The cash management reports show total receipts for the month of \$23,592.62, and total disbursements of \$22,957.42.

The financials include QuickBooks invoices #1275 to #1287 and In-Hance audits #9903 through #9954 with the accounts receivable balancing in both at \$31,409.50. No impact fees were collected in November. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. H. Putman moved to accept the financial report, R. Lee seconded the motion and upon vote the Financial Report for the period ending 11/30/2010 was unanimously approved.

**Agenda Item #6 Operations Report as of 12/14/2010**

R Hrabina/Management presented a recap of the past month's activities with 15 work orders, with no repairs at the well and booster sites. There were 9 blue stakes marked for the period and pink slips will be sent 12/17. Monthly bac-t samples were negative.

**Well Stats as of 12/13/10**

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of November 2010.

B. Dickerson moved to accept the operations report. H. Putman seconded the motion and upon vote the operations report was unanimously approved. Randy also mentioned that based on a study of trees, ASU is predicting a 60 year period of drought.

**Agenda Item #7 Capital Improvements Review**

Management has issued the first payment for the replacement of the arsenic treatment station screening and work has begun. Randy presented his recommendation and ballpark estimates for two potential capital improvement projects. The first on Cholla Drive has ongoing problems due to the shallow cover of our lines. He predicts that this project would take approximately 3 weeks and cost about \$100,000. There are two lines, one that feeds about 10 homes and one to our booster that feeds about 100 homes. This is not a county road so no county approval would be needed. The second project, replacing the 4" galvanized line in the business alley way from K-Mine to K-Field would take approximately 2 weeks and cost about \$50,000. Because of trees, sheds, etc, that have been placed over the existing line, it would be rerouted and easements would be needed from the business owners involved. This line, which feeds the businesses and the east side of Ann Black Street, has not yet caused the problems that Cholla Drive has but is a potential problem. After much discussion, H. Putman made a motion to tackle the Cholla project, second by R. Lee. The vote to approve was unanimous. H. Putman and Randy agreed to coordinate drawing up plans for presentation at the January meeting.

**Agenda Item #8 Review of Legal Representation**

The District received notification from Carlos Ronstadt of Snell & Wilmer that he has left the firm to start his own practice. Snell & Wilmer consists of 400 or so attorneys offering a wide variety of specialties. Though the District seldom needs an attorney, Ronstadt was originally chosen for his expertise in utility and water issues. After a short discussion, B. Dickerson made a motion that Management return the form, causing the District to leave the law firm of Snell and Wilmer and continue using Carlos Ronstadt as the District's attorney. R. Lee seconded the motion and the vote was unanimous.

**Agenda Item #9 Resignation of Secretary, Susan Marley**

The Chair read the resignation letter he had received from Secretary S. Marley. R. Lee made a motion that the resignation be accepted and that Management post the vacancy notice so it could be filled at the January meeting. B. Dickerson seconded the motion and the vote was unanimous.

**Agenda Item #10 Additional Review of overdue accounts**

Sarah presented information on past due accounts. The five existing foreclosures were posted and Sarah is contacting banks and realtors. Six additional foreclosures in the Indian Hills area, same builder, have also been posted. Foreclosure acct/#45, realtor does not believe HUD will pay water bills and we will likely have to pull the meter. Accounts #106, #142 and #3053 are on the 3 month payment plan without penalties. Account #2021 is on the 3 month plan with penalties. Account #2011 has paid in full. Both accounts #206 and 262 were sent letters. Management will follow up with certified mail. If no payment forthcoming, meters will be pulled and liens processed. R. Lee made a motion that Management update the Board quarterly on past due accounts, seconded by B. Dickerson. Motion was unanimously approved.

**Agenda Item #11 Call to the Public**

Tony Chavez asked how the new park will affect the water table and our system. Bob explained that we had a lengthy discussion of this last month and that we do not know the answer to this question. He recommended that Tony approach the Community Association with his questions and concerns.

Bob Gosney questioned whether it was necessary to pull the meter on overdue non-responsive accounts. Management pointed out that locking the meter is not always successful and that a missing meter makes it obvious to prospective buyers that there has been a water delivery problem. The Chair explained that pulling the meter is in some cases the only way of controlling collections by enforcing compliance on overdue accounts. This happens infrequently and is usually accompanied by the District writing off an account balance.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:24 PM.

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the December 16, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Monday, December 13, 2010 on or before 4:30 PM.

Sarah J. Hrabina  
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Ex-Secretary on 12/17/2010

Full digital recording available 55 minutes long.