

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
November 18, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Secretary: Susan Marley

Vice-Chair: Ron Lee

Member-at-Large: Harry Putman

Treasurer: Barrie Dickerson

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: None

Public: Cindy Brannon

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports

None.

Agenda Item #4: Approval of Board Minutes – October 21, 2010

The Secretary noted the minutes from the October 21st Board meeting were available for review and approval, with all Board members indicating they had read them. R. Lee moved to accept the minutes as presented. B. Dickerson seconded the motion and upon vote the October minutes were unanimously approved.

Agenda Item #5: Treasurer's Financial Reports as of 10/31/2010

B. Dickerson presented the financial report for the period ending 10/31/2010 with beginning with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$28,855.79	\$34,236.06
Security Deposits	\$42,265.00	\$42,265.00
Capital Reserve	\$171,646.15	\$182,336.55
Arsenic Sinking Fund	\$92,754.12	\$95,308.92
Bank of the West	\$11,407.80	\$9,031.38

October billing with 837 active accounts totaled \$26,886.10. The gallonage for the month was reported at 4,607,000; compared to 6,543,000 the previous month. The October '09 comparison was 5,595,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 24,571,000 gallons. The cash management reports show total receipts for the month of \$37,047.65, and total disbursements of \$20,584.52.

The financials include QuickBooks invoices #1266 to #1274 and In-Hance audits #9848 through #9902 with the accounts receivable balancing in both at \$24,973.92. One Impact fee of \$2,500.00 was collected in October, a/c#2082; Audit#9884. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. S. Marley moved to accept the financial report, H. Putman seconded the motion and upon vote the Financial Report for the period ending 10/31/2010 was unanimously approved. H. Putman asked where the District's funds are kept. Sarah explained that they are gathered in the local Bank of the West account and once a month transferred to Yavapai County for investment as required.

Agenda Item #6 Operations Report as of 11/16/2010

R Hrabina/Management presented a recap of the past month's activities with 23 work orders, with no repairs at the well and booster sites. There were 9 blue stakes marked and 28 pink slips sent for the period. Monthly bac-t samples were negative.

Well Stats as of 11/16/10

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'

GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of October 2010.

B. Dickerson asked Randy about the size of the aquifer. Randy explained that no one actually knows the answer to this question.

R. Lee moved to accept the operations report. B. Dickerson seconded the motion and upon vote the operations report was unanimously approved.

Agenda Item #7 Canvas of 2010 Election Results

The Chair announced that the District has received official election results and that H. Putman and D. Gosney won. Sarah congratulated H. Putman and there was a round of applause.

Agenda Item #8 Review of all overdue accounts

Sarah presented information on past due accounts. Of the 28 pink slips sent, one had been paid. Of the 27 remaining, 12 were older than 30 days. Five of those are foreclosures, which will be sent the form letter approved by the Board earlier this year. Sarah is contacting the banks. After discussing the other 7 accounts individually, it was decided that Sarah would contact accounts numbered 106, 142, 206, 262, and 3053 with the Board's 3 month payment plan without penalties. Account #2021 will be offered the 3 month plan but with penalties still being charged as this account has already been on a 3 month plan within the past year. Account #2011 has said a check will be forthcoming, if not received Sarah will offer the 3 month plan. If account #206 does not start making payments on the 3 month plan, lien processing will be started.

Agenda Item #9 Spring District Improvement Projects

Management was asked about potential improvements that should be made with the approximate \$180,000 in the Capital Improvement Fund. Randy had in hand a recent quote from Elrod to replace the windscreens around the arsenic enclosures with Knitguard Wind Screen, a superior material using all tech screws no ties for \$2800, only \$300 more than an earlier bid with a less sturdy material. Since the Board had previously discussed the replacement of these screens, S. Marley made a motion to accept the bid and begin the work. B. Dickerson seconded the motion and it was approved unanimously.

Randy outlined five problem areas of the system that will eventually need upgrades: the shallow line on Cholla Drive, the line that runs in the business alley from K-Mine to K-Field, the Maggie Mine/Marin/Lisa extension, the Wanda Street line, and the Bertha Street line. Randy will prioritize and figure ball park estimates for these potential capital improvement projects and report at the December meeting.

Agenda Item #10 Park Pond Water Use Impact on District

The Chair asked the Board to come up with a list of questions to ask Bob Cothorn about the water use of their recently filled pond and stream system in the new Heritage Park. Ron believes the lake is being filled from a well on the property that is approximately 160 feet deep and pumps about 40 gallons per minute. If this is correct, that well is deeper than ours and may not affect the town's aquifer. Apparently their project ran short of lining material for the pond and instead mixed concrete with the dirt in some areas, hoping to limit leakage. The Chair expressed concern any leakage may settle back into the aquifer that is supplying water to much of the town. It was decided that the Chair would call Bob Cothorn to set up a tour of the facility for himself and B. Dickerson, and would ask for a copy of the construction plans. Another important question is whether or not this park intends to provide potable water to future visitors.

Agenda Item#11 Call to the Public

There were no questions during public call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:46 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the November 18, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, November 12, 2010 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 11/18/2010

Full digital recording available 1 hour and 17 minutes long.