

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
September 16, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:35 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley
 Vice-Chair: Ron Lee
 Treasurer: Barrie Dickerson
 Secretary: Susan Marley
 Member-at-Large: Harry Putman

Also in attendance: Management – Randy and Sarah Hrabina
 Owners/Users: Bob & Doris Gosney
 Public: Cindy Brannon

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports

None.

Agenda Item #4: Approval of Board Minutes – July 15, 2010

The Chair noted the minutes from the July 15th Board meeting were available for review and approval, with all Board members indicating they had read them. H. Putman asked for an explanation of In-Hance audits. S. Hrabina explained that it was a means of tracking and having an audit trail between individual customers financial data as collected with the InHance program and the District’s Quicken accounting software used for maintaining banking accounts. H. Putman moved to accept the minutes as presented. B. Dickerson seconded the motion and upon vote the July minutes were unanimously approved.

Agenda Item #5: Treasurer’s Financial Reports as of 7/31/2010 & 8/31/2010

S. Hrabina presented the financial report for the period ending 7/31/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$39,032.46	\$33,783.69
Security Deposits	\$41,130.00	\$42,265.00
Capital Reserve	\$127,701.76	\$146,454.47
Arsenic Sinking Fund	\$80,991.07	\$88,711.03
Bank of the West	\$38,525.73	\$16,042.63

July billing with 837 active accounts totaled \$34,633.04. The gallonage for the month was reported at 6,470,000; compared to 7,139,000 the previous month. The July ‘09 comparison was 6,710,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 6,470,000 gallons. The cash management reports show total receipts for the month of \$41,547.92, and total disbursements of \$42,387.76.

The financials include QuickBooks invoices #1221 to #1230 and In-Hance audits #9668 through #9715 with the accounts receivable balancing in both at \$30,013.63. One Impact fee was collected in July, Audit #9689 for \$2500. It was noted that budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. H. Putman asked whether the distributions contained final payment for work done on the Maren Ave. line, which it had. S. Marley made a motion to accept the July treasurer’s report, R. Lee seconded the motion. S. Marley amended the motion to include a typo error of June to July on the gallonage comparison and moved to accept the financial report, B. Dickerson seconded and upon vote the Financial Report for the period ending 7/31/2010 was unanimously approved.

S. Hrabina began presenting the financial report for the period ending 8/31/2010 with beginning balances but realized that the ending balance for the general fund had not been carried forward. She asked that it be reported at the October meeting:

Account	Beginning	Ending
General Fund	\$33,783.69	TBD
Security Deposits	\$42,265.00	\$42,265.00
Capital Reserve	\$146,454.47	\$160,003.88

Arsenic Sinking Fund	\$88,711.03	\$90,251.95
Bank of the West	\$16,042.63	\$24,687.14

August billing with 837 active accounts totaled \$37,079.87. The gallonage for the month was reported at 6,951,000; compared to 6,470,000 the previous month. The August '09 comparison was 7,294,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 13,421,000 gallons. The cash management reports show total receipts for the month of \$31,306.70, and total disbursements of \$29,842.38.

The financials include QuickBooks invoices #1231 to #1234 and In-Hance audits #9716 through #9774 with the accounts receivable balancing in both at \$36,890.48. No Impact fees were collected in August. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. A correction was made to the August '09 gallonage comparison. H. Putman moved to accept the financial report as noted. B. Dickerson seconded the motion and upon vote the Financial Report for the period ending 8/31/2010 was unanimously approved. The general fund ending balance will be noted at the October meeting.

Agenda Item #6 Operations Report as of 9/15/2010

R Hrabina/Management presented a recap of the past two months' activities with 39 work orders, with two repairs at the well and booster sites. There were 8 blue stakes marked and 32 pink slips sent for the period. Monthly bac-t samples were negative.

Well Stats as of 9/16/10

No change in water levels but a drop is expected if no rain is received:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

Management pointed out an Arizona Republic article regarding a new State Law, House Bill 2450, passed on July 29, 2010. This bill could affect the way some cities or municipalities are enforcing delinquent collections against property owners. It was pointed out by the Chair that that this law probably doesn't apply to our Water District as the District solely represents current owner and users' interests in water delivery (approximately 2/3 of unincorporated Black Canyon City residents) and the District is definitely not a municipal water system.

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the months of July & August 2010.

R. Lee moved to accept the operations report. H. Putman seconded the motion and upon vote the operations report was unanimously approved.

Agenda Item #7 Call to the Public

No questions were asked in Public Call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 6:55 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the September 16, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, September 10, 2010 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 10/9/2010

Full digital recording available 21 minutes and 5 seconds long.