

**MINUTES FOR THE  
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT  
July 15, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Secretary: Susan Marley

Vice-Chair: Ron Lee

Member-at-Large: Harry Putman

Treasurer: Barrie Dickerson

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Bob & Doris Gosney

Public: Cindy Brannon

The customary reflection period was observed by the Board and Public.

**Agenda Item #3: Board Member Reports**

None.

**Agenda Item #4: Approval of Board Minutes – May 20, 2010**

The Chair noted the minutes from the May 20<sup>th</sup> Board meeting were available for review and approval, with all Board members indicating they had read them. R. Lee moved to accept them as corrected. B. Dickerson seconded the motion and upon vote the May minutes were unanimously approved.

**Agenda Item #5: Treasurer's Financial Reports as of 5/31/2010 & 6/30/2010**

Treasurer, B. Dickerson presented the financial report for the period ending 5/31/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$37,501.27	\$34,883.16
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$172,461.84	\$182,205.34
Arsenic Sinking Fund	\$77,563.50	\$80,923.69
Bank of the West	\$12,197.37	\$8,727.85

May billing with 837 active accounts totaled \$28,543.65. The gallonage for the month was reported at 5,161,000; compared to 5,250,000 the previous month. The May '09 comparison was 5,665,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 59,810,000 gallons. The cash management reports show total receipts for the month of \$26,305.64, and total disbursements of \$17,064.93.

The financials include QuickBooks invoices #1195 to #1209 and In-Hance audits #9567 through #9622 with the accounts receivable balancing in both at \$25,616.74. No Impact fees were collected in May. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. S. Marley noted three typo errors that were corrected and moved to accept the financial report. R. Lee seconded the motion and upon vote the Financial Report for the period ending 5/31/2010 was unanimously approved.

Treasurer, B. Dickerson presented the financial report for the period ending 6/30/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$34,883.16	\$39,032.46
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$182,205.34	\$127,701.76
Arsenic Sinking Fund	\$80,923.69	\$80,991.07
Bank of the West	\$8,727.85	\$38,525.73

June billing with 836 active accounts totaled \$37,037.22. The gallonage for the month was reported at 7,139,000; compared to 5,161,000 the previous month. The June '09 comparison was 7,523,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 66,959,000

gallons. The cash management reports show total receipts for the month of \$30,218.03, and total disbursements of \$52,383.12.

The financials include QuickBooks invoices #1210 to #1220 and In-Hance audits #9623 through #9667 with the accounts receivable balancing in both at \$32,926.49. No Impact fees were collected in June. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. R. Lee moved to accept the financial report as presented. H. Putman seconded the motion and upon vote the Financial Report for the period ending 6/30/2010 was unanimously approved.

**Agenda Item #6                    Operations Report as of 7/12/2010**

R Hrabina/Management presented a recap of the past two months' activities with 40 work orders, with no repairs at the well and booster sites. There were 19 blue stakes marked, 24 pink slips sent, and 8 foreclosures for the period. Monthly bac-t samples were negative.

**Well Stats as of 5/19/10**

No change in water levels but a drop is expected if no rain is received:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the months of May & June 2010.

B. Dickerson moved to accept the operations report. R. Lee seconded the motion and upon vote the operations report was approved unanimously.

**Agenda Item #7                    Maren Ave. Water Line Replacement**

The Maren Ave. water line has been replaced and the temporary line removed. The new line was placed ten feet below the riverbed and was reinforced with concrete every ten feet of length. Water service was re-instated on July 8, after water samples taken for two consecutive days met testing standards. The only work left to be done consists of lawn repair and the replacement of approximately 136' of fence line in the yard of the neighbor who allowed us to store our materials on his property next to the job site.

**Agenda Item #8                    Replacement of Awnings on Three Arsenic Treatment Sites**

Randy presented a \$2500 bid from Elrod Fence, the original installer of the awnings, which is somewhat higher than expected. This issue was tabled until the September meeting to allow Randy time to explore other options, including a possibly more durable material available at Home Depot suggested by R. Lee.

**Agenda Item #9                    Call to the Public**

Owner/user Bob Gosney asked three questions during Public Call. Randy explained the terms blue stakes and pink slips to him. His third question was whether Board meetings follow Robert's Rules of Order. Chair Marley stated monthly meetings are usually rather informal but the Chair reserves the right to revert to a strict following of Robert's Rules when necessary. The Chair also suggested visiting the District's comprehensive website at [www.bccwid.org](http://www.bccwid.org) to get additional clarification about the use of Robert's Rules of Order.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 6:58 PM.

**CERTIFICATION:**

I, Sarah J. Hrabina, certify that the Agenda for the July 15, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, July 9, 2010 on or before 4:30 PM.

Sarah J. Hrabina  
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 7/18/2010

Full digital recording available 28 minutes and 32 seconds long.