

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
May 20, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Treasurer: Barrie Dickerson

Vice-Chair: Ron Lee

Secretary: Susan Marley

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Ed Konieczny

Public: Cindy Brannon

Press: Diana Baker

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports

None.

Agenda Item #4: Approval of Board Minutes – April 15, 2010

The Chair noted the minutes from the April 15th Board meeting were available for review and approval, with all Board members indicating they had read them. R. Lee moved to accept them as written. B. Dickerson seconded the motion and upon vote the April minutes were unanimously approved.

Agenda Item #5: Treasurer's Financial Report as of 4/30/2010

Treasurer, B. Dickerson presented the financial report for the period ending 4/30/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$39,051.33	\$37,501.27
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$165,244.12	\$172,461.84
Arsenic Sinking Fund	\$74,211.56	\$77,563.50
Bank of the West	\$8,216.48	\$12,197.37

April billing with 842 active accounts totaled \$29,005.65. The gallonage for the month was reported at 5,250,000; compared to the record low 2,993,000 the previous month. The April '09 comparison was 5,165,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 54,659,000 gallons. The cash management reports show total receipts for the month of \$27,989.03, and total disbursements of \$17,118.95.

The financials include QuickBooks invoices #1182 to #1194 and In-Hance audits #9487 through #9566 with the accounts receivable balancing in both at \$24,764.79. No Impact fees were collected in April. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and reviewed by Treasurer, Barrie Dickerson, for final Board approval. S. Marley moved to accept the financial report as presented. R. Lee seconded the motion and upon vote the Financial Report for the period ending 4/30/2010 was unanimously approved.

Agenda Item #6 Operations Report as of 5/20/2010

R Hrabina/Management presented a recap of the past month's activities with 41 work orders, with one repair at the well and booster sites. There were 6 blue stakes marked. Monthly bac-t samples were negative.

Well Stats as of 5/19/10

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
Run Time: 6-7.5 hours		
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'

Run Time: 4-6.5 hours
Oasis #1 21' Draw to 30' 21' Draw to 30'
Oasis #2 22' Draw to 29' 22' Draw to 29'
Run Time: 3-4 hours

System operator Bob Hanus inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of April 2010.

Chair Marley called for any questions from the Board. B. Dickerson moved to accept the operations report as presented. R. Lee seconded the motion and upon vote the operations report was approved unanimously.

Agenda Item #7 Public Budget Hearing

Since the Board reviewed the Committee's budget recommendation at the April meeting and there was no public comment at this meeting, S. Marley made the motion to approve the 2010-2011 budget as proposed. R. Lee seconded the motion and the vote to approve was unanimous.

Agenda Item #8 Maren Ave. Water Line Replacement

R. Marley requested an update of the Maren Ave. water line situation. R. Hrabina informed the Board that the bulk of the materials would be delivered to the site May 24th. Smaller items would be stored. He was waiting to hear from the County regarding permits but expected to begin the work in 2-2.5 weeks and expected the replacement to take about a week and a half depending on the quantity of water in the creek bed. The trench will be wide to guard against cave-in. There is no defined easement and it is our intention to place the line about 10 feet from the current temporary line.

Agenda Item #9 Awning Replacements on Three Arsenic Treatment Sites

Awnings around the three arsenic treatment sites have been in place for about 5 years and are showing signs of wear. Randy expects the cost of replacement to be \$1000-2000 but will explore the options and report at the July meeting.

Agenda Item #10 Election 2010

The Yavapai County Elections Board has notified the District regarding the November 2, 2010 election to fill two Board vacancies. This call of election is to inform the public that the District will participate in said election. The County will mail candidate packets to the District office but they are also available at the County Elections Office in Prescott. Filings will be accepted from July 5 - August 4, 2010.

Agenda Item #11 Review of Past Due Accounts

Both active accounts with large bills, one from a leak and other from vandalism, expressed appreciation to the Board for offering them a payment plan and made payments on their respective bills. One was able to meet the terms of the plan but the other was not able to pay as much as required. Management will monitor these accounts and report to the Board. The Board will review whether penalties will be assessed on the account not quite in compliance.

S. Hrabina reported that of the five older foreclosures, four were sent letters and the properties posted; meters were pulled and the accounts adjusted. The fifth property has been sold, the previous balance paid and the account is now in the new owners' name. For unresponsive properties, after thirty days of no contact, a Notice of Adverse Action will be sent by certified mail with return receipt requested. At this point the property will be shown as without water service and all fees normally associated with a new service will be assessed for a future connection to District water.

There were five new foreclosures this month and all of them are up to date on their bills. In view of the large number of new foreclosures with no outstanding balances, the Board suggested Management place a notice on these dwellings as soon as the District becomes aware of the foreclosure. The District requires an account holder of record because there are

monthly minimum charges for every account (even those not using water) and penalties are incurred for non-payment.

Meters have been pulled at two accounts and a third is scheduled to be pulled. Management also received new owner information on an account that does not want service as they have a well on the property. Arrangements are being made to pull the meter, scheduling required because of a fence and dog issue.

Agenda Item #12 Call to the Public

There were no comments during Public Call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:10 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the May 20, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, May 14, 2010 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 7/10/2010

Full digital recording available 40 minutes long.