

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
March 18, 2010 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair: Bob Marley

Secretary: Susan Marley

Vice-Chair: Ron Lee

Member-at-large: Harry Putman

Treasurer: Barrie Dickerson

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Chuck Manes

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports

Ron Lee reported that he had one disgruntled phone call regarding the ADEQ notice.

Agenda Item #4: Approval of Board Minutes – February 18, 2010

The Chair noted the minutes from the February 18 Board meeting were available for review and approval, with all Board members indicating they had read them. Sarah had found a date error and a misspelling. B. Dickerson moved to accept the minutes as corrected. R. Lee seconded the motion and upon vote the February minutes were unanimously approved.

Agenda Item #5: Treasurer's Financial Report as of 2/28/2010

Treasurer, B. Dickerson presented the financial report for the period ending 2/28/2010 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$55,281.79	\$40,697.86
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$142,506.17	\$151,700.24
Arsenic Sinking Fund	\$67,451.09	\$70,801.81
Bank of the West	\$6,487.11	\$11,689.21

February billing totaled \$24,970.59 with 844 active accounts. The gallonage for the month was reported at 4,047,000; compared to 4,827,000 the previous month. The Feb. '09 comparison was 4,613,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 46,416,000 gallons. The cash management reports show total receipts for the month of \$31,574.50, and total disbursements of \$5,850.52.

The financials include In-Hance audits #9398 through #9439 and QuickBooks invoices #1163 to #1170 with the accounts receivable balancing in both at \$33,440.70. Two Impact fees were collected in Feb. It was noted budget vs. year to date analysis and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina and reviewed by Treasurer Barrie Dickerson for final Board approval. H. Putman moved to accept the financial report as presented. S. Marley seconded the motion and upon vote the Financial Report for the period ending 2/28/2010 was unanimously approved.

Agenda Item #6 Operations Report as of 3/16/2010

R Hrabina/Management presented a recap of the past month's activities with 20 work orders, including several repairs at the well and booster sites. There were 12 blue stakes marked and 39 pink slips issued for the period. Monthly bac-t samples were negative. 1st quarter Arsenic and MRDL samples were well below allowable limits.

Well Stats as of 3/17/10

No change in water levels:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'

Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'

R. Harabina confirmed the District's monthly bact-t water sampling has never had a positive reading in 10 years and that system operator Bob Hanus had inspected the system and daily log book as required by ADEQ. He found everything to be in order for the month of February 2010.

Chair Marley called for any questions from the Board. S. Marley moved to accept the operations report as presented. R. Lee seconded the motion and upon vote the operations report was approved unanimously.

Agenda Item #7 Final Approval of Audit for Fiscal Year ending 6/30/2009

Two hard copies of the annual audit with the requested changes made were presented for Board approval. R. Lee made a motion to accept the audit report. H. Putman seconded and the motion was unanimously approved. B. Marley has requested an electronic copy for posting to the District's web site.

Agenda Item #8 Final Approval of 2009 Consumer Confidence Report & Tier 2 Public Notice

To reduce the significant cost of mailing every owner/user in the District, Management bundled the ADEQ Tier 2 Notice and 2009 Consumer Confidence Report into a single mailing. The Tier 2 Notice that ADEQ required be sent to resolve a summer-of-2008, seemingly-minor reporting failure contains an unwarranted mention of possible fecal contamination to the District water supply. Owner/users should be aware that the District was essentially forced to mail this letter or be out of compliance and risk system shutdown. ADEQ has been getting monthly water testing reports showing no such contamination for the past 10 years. B. Dickerson made a motion to accept the 2009 Consumer Confidence Report and Tier 2 Notice. R. Lee seconded the motion and the vote to approve was unanimous.

Agenda Item #9 Approval of the 2009 Rebate Program

The District rebate program which rewards owner/users for water use below 36,000 gallons a year yielded 146 qualifying customers. This is approximately 17% of the District's customers. H. Putman made a motion to approve crediting the 2009 rebates. S. Marley seconded the motion and the vote to approve was unanimous.

Agenda Item #10 Fire Hydrant Maintenance Fee Elimination

In an effort to familiarize the firemen with their locations and operation, the BCC Fire District has taken over maintenance of the Water District's fire hydrants. The Fire District has been paying a \$68 monthly maintenance fee, which Management believes should be reduced. B. Dickerson made a motion to reduce the fee to \$10 a month, that of a commercial user. S. Marley seconded the motion and it was unanimously approved.

Agenda Item #11 Drainage Issue at Big John Well site

R. Harabina sought the Board's approval to meet with County Flood Control regarding a drainage issue at the Big John well site. His concern is that run off from Indian Hills and the surrounding area could contaminate the District's primary water supply. A flood control project to divert this water to the Agua Fria requiring 3 – 36" culverts to cross one street and two driveways utilizing the County right-of-way could cost \$20,000 or more. After additional discussion of the flooding damages done to the Maren crossing, B. Dickerson made the motion that Randy approach County Flood Control regarding cost sharing to resolve both issues. R. Lee seconded the motion and it was unanimously approved. Management will also look into the possibility of making an insurance claim for the \$60,000 worth of damage done to our Maren Ave. water line.

Agenda Item #12 Special Request for Relief

Sun City resident Chuck Manes asked for relief on a \$777.86 bill owed on a property that he is foreclosing on, that is currently owned by his jailed son. The actual water delivered portion of the bill is \$8.62. The Board believes that after 3-4 months of delinquency, the water should have been turned off and a lien placed against the property. By the same token, the property owner had a responsibility to inform the District of the situation. After some discussion, S. Marley made a motion to split the bill 50-50. The second was made by R. Lee and the Board unanimously agreed. Management will collect the reduced amount from Mr. Manes.

Agenda Item #13 Call to the Public

There were no additional comments during Public Call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:46 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the Mar. 18, 2010 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, March 12, 2010 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Susan Marley, BCCWID Board Secretary on 3/19/2010

Full digital recording available 1 hour and 17 minutes long.