

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
Dec. 17, 2009 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at 6:30 PM and a roll call showed a quorum of Board members present:

Chair Bob Marley

Vice-Chair Ron Lee

Treasurer Barrie Dickerson

Member-at-Large Mary Brown

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Susan Marley, Cindy Brennan

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports

None

Agenda Item #4: Approval of Board Minutes – November 19, 2009

The Chair noted the minutes from the November 19 Board meeting were given for review and approval, with all Board members indicating they had read them. M Brown noted a misprint error in the financial report presented at the November meeting. The total amount billed in October had been reported as \$41,502.21 but should have been \$30,675.55. Board members made note of this correction. The Chair called for a motion to approve the November 19, 2009 Board meeting minutes with M Brown so moving to accept the minutes with the noted change. B Dickerson seconded the motion and upon vote the minutes from the November 19, 2009 Regular Board Meeting were approved unanimously.

Agenda Item #5: Treasurer's Financial Report as of 11/30/2009

Treasurer B Dickerson presented the financial report for the period ending 11/30/2009 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$71,569.44	\$78,007.64
Security Deposits	\$41,130.00	\$41,130.00
Capital Reserve	\$128,803.09	\$143,995.35
Arsenic Sinking Fund	\$57,385.48	\$60,737.94
Bank of the West	\$14,379.64	\$5,614.09

November billing totaled \$32,732.84 with 842 active accounts. The gallonage for the month was reported at 6,030,000; compared to 5,595,000 the previous month. The Nov. '08 comparison was 6,307,000 gallons. Total gallons billed for the fiscal year-to-date was reported at 33,682,000 gallons. The cash management reports show total receipts for the month of \$35,246.29, and total disbursements of \$19,268.97. The financials include In-Hance audits #9282 through #9314 and QuickBooks invoices #1132 to #1139 with the accounts receivable balancing in both at \$38,807.34. No Impact fees were collected in Nov.

It was noted budget and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina and Treasurer Barrie Dickerson for final Board approval.

Chair Marley called for a motion and M Brown moved to accept the financial report as presented. R Lee seconded the motion and upon vote the Financial Report for the period ending 11/30/2009 was approved unanimously.

Agenda Item #6 Operations Report as of 12/15/2009

R Hrabina/Management presented a recap of the past month's activities with 24 work orders, including several repairs at the well and booster sites. There were 9 blue stakes marked and 29 pink slips issued for the period. Monthly bac-t samples were negative.

4th quarter Arsenic samples as reported to ADEQ:

GOA	<0.0010
Big John	0.0018
Oasis	0.0015

All below the required 0.010 level.

Well Stats as of 12/15/09

No change in water levels, just decrease in running time from last month:

Water levels:	LAST REPORT	THIS MONTH
Big John #1	20' Draw to 23'	20' Draw to 23'
Big John #2	20' Draw to 38'	20' Draw to 38'
		Running time 3-6 hrs
GOA #1	20' Draw to 24'	20' Draw to 24'
GOA #2	20' Draw to 36'	20' Draw to 36'
		Running time 4-7 hrs
Oasis #1	21' Draw to 30'	21' Draw to 30'
Oasis #2	22' Draw to 29'	22' Draw to 29'
		Running time 2 -4 hrs

R Hrabina stated the system operator, Bob Hanus inspected the system and daily log book as required by ADEQ and found everything to be in order for the month of November 2009.

Management presented to the Board copies of a letter received from ADEQ explaining new requirements for the minimum residual disinfection levels. The new requirement is 0.46 mg/l at the point of entry and before the first customer at the hour of peak flow. The result of this will mean an increase in chlorine levels which some people may detect, but it is mandated by ADEQ.

Chair Marley called for any questions from the Board. B Dickerson and M Brown both asked for clarification on certain points which Management answered to their satisfaction. R Lee moved to accept the operations report as presented. B Dickerson seconded the motion and upon vote the operations report was approved unanimously.

Agenda Item #7 Vacancy/replacement Board position

The Board discussed a request by Ron Lee to change from Board Secretary to Vice-Chair. This change was unanimously approved, which then left open the position of Board Secretary. Resumes submitted by two applicants (RT Smith and Kurt Weiderhold) had been previously reviewed by Board members. However neither of the candidates was in attendance to make a presentation to the Board. After some discussion it was decided to repost the vacancy, to see if there were any other persons who wanted to also be considered for the position. M Brown made a motion to continue the vacancy posting and to postpone filling the position until the next Board meeting. B Dickerson seconded the motion and upon voting, the measure was approved unanimously. It was noted by the Chair that additional submissions will be accepted until January 14, 2010, a week before the next Board Meeting.

Agenda Item #8 Oasis Well offer to buy

The board was presented with an offer from American Country Homes, Inc. to sell to the Water District the property that is currently being leased for Oasis Well #1 and Well #2. The District has leased the property since September 2002. When the lease agreement was created, the District was not in a financial position to buy the site, although the well and all well equipment on the site is owned by the Water District. The Water District is now in a position to be able to purchase the land. After reviewing the offer and discussing the details Board members felt this would be a positive move for the District. A motion was made by M Brown to accept the offer to buy the site. This motion was seconded by R Lee and upon vote the measure passed without opposition.

Agenda Item #9 Call to the Public

There were no comments during Public Call.

With no other business to come before the Board, the Chair thanked the public for attending and the Board meeting adjourned at 7:07PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the Dec. 17, 2009 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, Dec. 11, 2009 on or before 4:30 PM.

Sarah J. Hrabina
Sarah J. Hrabina

Transcription of minutes completed by Lavon Van Dusen on 1/7/2010