

**MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
February 19, 2009 REGULAR BOARD MEETING**

Chair Bob Marley called the meeting to order at the new time of 6:30 PM, expressing appreciation to the public in attendance for coming to the meeting. A roll call showed a quorum of Board members present:

Chair Bob Marley Vice Chair Joyce Kobold Secretary Ron Lee
Treasurer Floyd Ballinger Member-at-Large Mary Brown

Also in attendance: Management – Randy and Sarah Hrabina

Owners/Users: Polly Ballinger, Cindy Brannan, Don Kobold and Sue Marley

Media: Diana Baker/Big Bug

The customary reflection period was observed by the Board and Public.

Agenda Item #3: Board Member Reports - none

Agenda Item #4 Approval of Board Minutes – January 15, 2009

Chair Marley inquired if the Board members had an opportunity to read the minutes with M Brown indicating she had and motioned to accept the minutes as written. J Kobold seconded the motion and upon vote the January 15, 2009 Board minutes were approved unanimously as written.

Agenda Item #5 Treasurer’s Financial Report as of 1/31/2009

Treasurer Floyd Ballinger presented the financial report for the period ending 01/31/2009 with beginning and ending balances for each account:

Account	Beginning	Ending
General Fund	\$116,904.14	\$109,109.73
Security Deposits	\$40,500.00	\$40,500.00
Capital Reserve	\$266,844.76	\$278,057.94
Arsenic Sinking Fund	\$23,579.28	\$27,001.48
Bank of the West	\$9,396.29	\$9,797.24

January billing totaled \$28,018.06 with 838 active accounts. The gallonage for the month was reported at 4,700,000; compared to 4,119,000 the previous month. The January '08 comparison was 5,365,000 gallons. Total gallons for the fiscal year-to-date was reported at 44,863,000 gallons.

The cash management reports show total receipts for the month of \$31,926.84, and total disbursements of \$21,714.17. The financials include In-Hance audits #8777 through #8816 and QuickBooks invoices #1004 to #1016 (Note: a correction was made for a typo showing the invoice numbers were 10045 to 1016) with the accounts receivable balancing in both at \$31,449.81. Two impact fees were collected during January- audit #8783 for account #2080 and audit #8786 for account #369 at \$2,500.00 each for a total of \$5,000.00. It was noted budget and monthly general journal entries were also attached to the report. The data was respectfully submitted by Management, Sarah Hrabina, and approved by Treasurer Floyd Ballinger for final Board approval.

B Marley stated he had banking concerns due to the current economics (of the US and world). Additional discussion followed and it was suggested the District contact the County Treasurer, Ross Jacobs and invite him to attend the next Board meeting. R Lee moved to accept the financial report as presented and M Brown seconded the motion. Upon vote the Financial Report for the period ending 1/31/2009 was approved unanimously.

Agenda Item #6 Operations Report as of 2/16/2009

R Hrabina/Management presented a recap of the month’s activities with 21 work orders, including one (1) new meter installed. There were ten (10) blue stakes marked for the period and 35 pink slips issued; monthly bac-t samples were negative. Water levels showed a slight improvement –

Water levels:	LAST REPORT	THIS MONTH
Big John #1	21’ Draw to 24’ 6”	20’ Draw to 23’
Big John #2	21’ Draw to 41’	20’ Draw to 38’

Running time 4-7 hrs

GOA #1	24' Draw to 32'	20' Draw to 24'
GOA #2	24' Draw to 39'	20' Draw to 36'
		Running time 3-6 ½ hrs
Oasis #1	23' Draw to 30'	21' Draw to 30'
Oasis #2	23' Draw to 30'	22' Draw to 29'
		Running time 2-4 hrs

Gallons Pumped:

Jan 16 to Feb 17 5,376,000 gallons

It was reported the total gallons pumped from 1/16 to 2/17 was 5,376,000 gallons.

R Hrabina reported the ADEQ report from the December 23, 2008 inspection was received and has resulted in a classification change for both the distribution system and treatment. Upon recalculation the Grade 3 distribution was reduced to a Grade 2. The water treatment, however, was increased from a Grade 1 classification to a Grade 2. It was also reported Management is working on the 2008 rebate program and should be completed to present to the Board at the March meeting. On motion by J Kobold seconded by F Ballinger the operations report as presented was approved unanimously.

Agenda Item #7 2007-08 Annual Audit review with CPA Darlene Wood

CPA Darlene Wood was not in attendance and the matter was tabled. NO BOARD ACTION TAKEN

Agenda Item #8 Special Customer Request – adjustment a/c#148

A detailed letter was received from property owner, John C. White. The property is a rental property at 34343 S. Bertha Street and the January bill was for 119,000 gallons of metered water. Upon review and due consideration of the multiple requests, M Brown moved to deny the customer's request for a \$100.00 credit. F Ballinger seconded the motion and upon vote the motion to deny a credit to the amount due was approved unanimously. M Brown also moved to approve giving the customer a payment plan of \$65.00 a month (minimum) on the January fees without penalty or interest, provided in addition any new current charges also be paid in full. It was noted the District has given this type of request approval in the past when an unusual occurrence has generated a larger than normal bill. J Kobold seconded the motion and upon vote to approve the payment plan without penalty or interest was approved by a majority vote-AYES: M Brown, J Kobold and F Ballinger

NAYES: B Marley and R Lee

Lastly, F Ballinger moved to include a condition with the payment plan whereby the payments must be made in a timely manner and if any payment is made late the total due will be due immediately including all penalties and interest. R Lee seconded the motion and upon vote the condition that all monthly payments must be made on time was approved unanimously.

Agenda Item #9 Preliminary Capital Improvement Projects Plan & Discussion

Chair Marley opened the discussion inquiring of Management of any issues the District should be looking at. R Hrabina indicated he did not foresee the County doing any road projects due to the current County budget constraints. Management stated the sites are all in excellent condition the main focus for improvements would be in the distribution system; older main lines would be the most critical. This was a discussion only item and no Board action was taken.

Agenda Item #10 Dumpster for Site Cleanup

Chair Marley deferred opening discussion to R Hrabina/Management with R Hrabina indicating major site cleanup was needed with pallets and other items accumulated since the arsenic media replacement was done. The District last did a major cleanup in 2005 and it was thought the roll-off dumpster cost about \$500.00. F Ballinger moved to approve the cost of a roll-off dumpster for the site cleanup with M Brown seconding the motion. Upon vote the motion for the dumpster/cleanup was unanimously approved.

Agenda Item #11 Deeded Property – TPNN 502-08-060

Management indicated it had received in the mail a recorded copy of a warranty deed for a parcel of land, approximately ½ acre, on Indian Hills. R Hrabina stated he believed the owner had purchased the property at a tax sale, unaware of the District easements associated with the property. Taxes on the property were \$577.00 and with no useful purpose to the owner he deeded it to the District without Management or Board advance knowledge. Chair Marley stated there was no adverse reason to contest the transfer, noting the District does not pay property taxes. No Board action taken or required.

Agenda Item #12 2008 Consumer Confidence Report & Annual Letter to the Public

Management provided copies of the 2007 CCR to the Board and indicated the 2008 report will be due before June 30, 2009. R Hrabina suggested tabling the matter noting the most significant information would be concerning the operator. It was indicated a new operator was forthcoming and should be ready to be announced at the March meeting. In addition, R Hrabina asked for any Board comments, particularly in the annual letter **be** given to Management. There is sufficient time to address this so no Board action taken. Comments should be provided to allow Management to complete the 2008 draft for the April Board meeting.

Agenda Item #13 Participation on the High Desert Helpers Parade Float

Chair Marley called upon Susan Marley to explain the float being planned by the High Desert Helpers (HDH). It was indicated the theme for the April 4th parade is "United We Stand" and HDH is looking for individual volunteers from each and every business and organization in town to be on their entry to emphasize the theme of united we stand. Floyd Ballinger volunteered to represent the District. No official Board action required.

Agenda Item #14 Call to the Public None

Presentation of Service Award to Jim Evans

Chair Marley called upon retiring Vice Chair, Jim Evans and presented a plaque to him honoring his 10-years of service to the District. It was noted his knowledge, experience, skills and personal integrity were enormous Board assets. During his service the District thrived financially and gained much needed community respect. The generous donation of his personal time and energy without thought of personal compensation is much appreciated by all- Board, Management and the Owner/Users. A standing ovation was given by the public.

With no other business to come before the Chair thanked the public for attending and the Board meeting adjourned at 7:23 PM.

CERTIFICATION:

I, Sarah J. Hrabina, certify that the Agenda for the February 19, 2009 Regular Board Meeting was publicly posted at the Black Canyon City Post Office Bulletin Board, on Friday, February 13, 2009 on or before 4:30 PM.

Sarah J. Hrabina

Sarah J. Hrabina

ATTESTED:

I, Ronald E. Lee, Sr. for the Black Canyon City Water Improvement District certify that the minutes, as transcribed, are true and correct to the best of my knowledge and belief.

Respectfully submitted,

Ronald E. Lee, Sr.

Ronald E. Lee, Sr., Secretary

Transcription of minutes completed by Sarah J. Hrabina on 3/16/2009